

FORESTHILL PUBLIC UTILITY DISTRICT

AGENDA

Regular Meeting of
FORESTHILL PUBLIC UTILITY DISTRICT
FORESTHILL VETERANS MEMORIAL HALL
Leroy E. Botts Memorial Park
24601 Harrison Street, Foresthill, CA 95631
www.foresthillpud.com

Wednesday	August 9, 2017	2:00 P.M.
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Written material introduced into the record: Citizens wishing to introduce written material on any item into the record at the public meeting are requested to provide a copy of the written material to the Clerk of the Board prior to the meeting date so that the material may be distributed to the Board of Directors prior to the meeting.

A. CALL TO ORDER:

B. ROLL CALL:

- _____ President Helen Rogers West
- _____ Vice President Tamra West
- _____ Treasurer Linda Cholcher
- _____ Director Neil Cochran
- _____ Director Mark Bell

C. PLEDGE OF ALLEGIANCE:

D. MEETING PROCEDURES:

All items on the agenda will be open for public comment before final action is taken. Speakers are requested to restrict comments to the item as it appears on the agenda and stay within a five-minute time limit. The President has the discretion of limiting the total discussion time for an item. As a courtesy to others, please turn off cell phones and any other distracting devices.

E. ADOPTION OF THE AGENDA: (This is the time for agenda modifications)

F. PUBLIC COMMENT: This is the time for any member of the public to address the Board of Directors on any matter not on the agenda that is within the subject matter jurisdiction of the District. Directors and staff are limited by law to brief responses and clarifying questions or comments. There will be no votes on non-agenda items. Concerns may be referred to staff or placed on the next available agenda. Please note that comments from the public will also be taken on each agenda item. Comments shall be limited to five minutes per person, or such other time limit as may be imposed by the President.

G. CONSENT AGENDA: All items listed under the Consent Agenda are considered to be routine in nature and will be approved by one motion. There will be no separate discussion

of these items unless a member of the Board or audience requests otherwise, in which case the item will be removed for separate consideration. Any item removed will be taken up following the motion to approve the Consent Agenda.

- | | |
|---|---------|
| 1. Minutes of July 12, 2017 Special Meeting | Approve |
| 2. Minutes of August 1, 2017 Planning Committee Meeting | Approve |
| 3. Cash Disbursements Register, June 2017 | Approve |
| 4. Statement of Net Position, June 2017 | Approve |
| 5. Statement of Revenues & Expense, June 30, 2017 | Approve |
| 6. Monthly and Year to Date Report, June 30, 2017 | Approve |
| 7. Fund Accounts, June 30, 2017 | Approve |
| 8. Investment Policy Compliance, June 30, 2017 | Approve |
| 9. Quality Analysis Report, June 30, 2017 | Approve |
| 10. Activity Detail, June 30, 2017 | Approve |
| 11. Portfolio Graphically Presented, June 30, 2017 | Approve |
| 12. Approve Amendment #3 to the employment contract for the General Manager | |

H. PRESENTATIONS:

I. CORRESPONDENCE:

J. BUSINESS: ACTION ITEMS

1. Authorize the Clerk to the Board to file a Notice of Completion for the Water Treatment Plant Tank Replacement Project #2016-01 with Paso Robles Tank – Brown Minneapolis Tank, Inc.
Recommended Action: Approve
Public Comment:

K. DISCUSSION ITEMS: DIRECTOR/COMMITTEE/STAFF REPORTS:

1. General Manager's Report – This is the time for the General Manager to report on any correspondence, meetings, or other information that the Board members and the community need to be aware of: Storage tank project, water rights, water sales
2. Director reports – This is the time for Board members to report on any webinars, classes, seminars, meetings or other information they have learned and share with their fellow Board members and the community.

ADJOURNMENT OF OPEN MEETING

L. CLOSED SESSION

1. Conference with Legal Counsel — Existing Litigation (Subdivision (d)(1) of Government Code section 54956.9). Name of administrative agency adjudicatory proceeding: State Water Resources Control Board, In re petition for extension of time for water right permit No. 15375.
2. Conference with Legal Counsel — Anticipated Litigation (Subdivision (d)(2) of Government Code section 54956.9 Number of cases: 2

3. Conference with Legal Counsel — Existing Litigation Subdivision (a) of Government Code Section 54956.9. Name of Case: Miner’s Camp vs. Foresthill Public Utility District

M. ANNOUNCEMENT FROM CLOSED SESSION:

ADJOURNMENT:

To Wednesday, September 13, 2017 for A Regular Meeting of the Foresthill Public Utility District held at the Foresthill Veterans Memorial Hall, Leroy E. Botts Memorial Park, 24601 Harrison Street, Foresthill, CA at 2:00 p.m.

In accordance with Government Code Section 54954.2(a) this notice and agenda were posted in the District’s front window at the Foresthill Public Utility District office, 24540 Main Street, Foresthill, CA 95631 on or before 4:30 p.m., August 4, 2017.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the General Manager at (530) 367-2511. Notification 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting.

Henry N. White, Board Clerk & Ex-Officio Secretary

FORESTHILL PUBLIC UTILITY DISTRICT

MINUTES

Special Meeting of
FORESTHILL PUBLIC UTILITY DISTRICT
FORESTHILL VETERANS MEMORIAL HALL
Leroy E. Botts Memorial Park
24601 Harrison Street, Foresthill, CA 95631
www.foresthillpud.com

“This institution is an equal opportunity provider and employer”

Wednesday	July 12, 2017	1:00 P.M.
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Written material introduced into the record: Citizens wishing to introduce written material on any item into the record at the public meeting are requested to provide a copy of the written material to the Clerk of the Board prior to the meeting date so that the material may be distributed to the Board of Directors prior to the meeting.

A. CALL TO ORDER: 1:02 p.m. by President Rogers West

B. ROLL CALL:

_____	President Helen Rogers West	<i>Present</i>
_____	Vice President Tamra West	<i>Arrived at 1:30 PM</i>
_____	Treasurer Linda Cholcher	<i>Present</i>
_____	Director Neil Cochran	<i>Present</i>
_____	Director Mark Bell	<i>Present</i>

C. PLEDGE OF ALLEGIANCE: Led by Hank White

D. MEETING PROCEDURES:

All items on the agenda will be open for public comment before final action is taken. Speakers are requested to restrict comments to the item as it appears on the agenda and stay within a five-minute time limit. The President has the discretion of limiting the total discussion time for an item. As a courtesy to others, please turn off cell phones and any other distracting devices.

E. ADOPTION OF THE AGENDA: (This is the time for agenda modifications): *Treasurer Cholcher made a motion to adopt the agenda without changes. The motion was seconded by Director Bell and carried unanimously (4-0).*

F. PUBLIC COMMENT: This is the time for any member of the public to address the Board of Directors on any matter not on the agenda that is within the subject matter jurisdiction of the District. Directors and staff are limited by law to brief responses and clarifying questions or comments. There will be no votes on non-agenda items. Concerns may be referred to staff or placed on the next available agenda. Please note that comments from the public will also be taken on each agenda item. Comments shall be limited to five minutes per person, or

such other time limit as may be imposed by the President. **Bob Young commented on the Forum meeting. Neil Cochran mentioned that a special election for a fire tax (Measure B) had failed.**

G. CONSENT AGENDA: All items listed under the Consent Agenda are considered to be routine in nature and will be approved by one motion. There will be no separate discussion of these items unless a member of the Board or audience requests otherwise, in which case the item will be removed for separate consideration. Any item removed will be taken up following the motion to approve the Consent Agenda.

- | | |
|---|---------|
| 1. Minutes of June 7, 2017 Planning Committee Meeting | Approve |
| 2. Minutes of June 14, 2017 Regular Meeting | Approve |
| 3. Cash Disbursements Register, May 2017 | Approve |
| 4. Statement of Net Position, May 2017 | Approve |
| 5. Statement of Revenues & Expense, May 31, 2017 | Approve |
| 6. Monthly and Year to Date Report, May 31, 2017 | Approve |
| 7. Fund Accounts, May 31, 2017 | Approve |
| 8. Investment Policy Compliance, May 31, 2017 | Approve |
| 9. Quality Analysis Report, May 31, 2017 | Approve |
| 10. Activity Detail, May 31, 2017 | Approve |
| 11. Portfolio Graphically Presented, May 31, 2017 | Approve |

Board Action: Director Cochran made a motion to approve items G1 through G11 on the consent agenda. The motion was seconded by Treasurer Cholcher and carried unanimously (4-0).

H. PRESENTATIONS: None

I. CORRESPONDENCE: None

J. BUSINESS: ACTION ITEMS

1. Adopt Resolution 2017-07 – A Resolution Approving the Foresthill Public Utility District Debt Management Policy
Recommended Action: Approve
Public Comment: **No Public comment**

Board Action: Treasure Cholcher made a motion to adopt Resolution 2017-07 with a change of the Policy number to 3025. The motion was seconded by Director Bell and carried unanimously (4-0)

2. Approval of agreement with Wagner & Bonsignore, Consulting Civil Engineers to provide assistance with a spillway assessment for Sugar Pine Dam required by the Division of Safety of Dams and preparation of technical specifications for repairing damaged concrete areas in the spillway in an amount not to exceed \$10,500
Recommended Action: Approve
Public Comment: **Gary Willett commented on the project.**

Board Action: Director Cochran made a motion to approve the agreement with Wagner & Bonsignore in an amount not to exceed \$10,500. The motion was seconded by Treasurer Cholcher and carried unanimously (4-0.)

Vice President West arrived at the meeting at 1:30 PM

3. Approval of agreement with Fence Connection to repair 150 linear feet of security fencing at Sugar Pine Dam spillway for an amount not to exceed \$11,000
Recommended Action: Approve
Public Comment: ***Bob Young commented on the project.***

Board Action: Director Bell made a motion to approve the agreement with Fence Connection in an amount not to exceed \$11,000. The motion was seconded by Vice President West and carried unanimously (5-0.)

4. Consider Amendment Request to Task Order #3 of the Agreement for Consulting Services with Peterson Brustad, Inc. The amendment would authorize additional construction management services necessary to provide oversight during construction of a one million gallon storage tank and construction closeout. The amendment is for an amount not to exceed \$17,076
Recommended Action: Approve
Public Comment: ***Gary Willett commented on the project.***

Board Action: Vice President West made a motion to approve the Amendment for Consulting Services with Peterson Brustad Inc. in an amount not to exceed \$17,076.. The motion was seconded by Treasurer Cholcher and carried unanimously (5-0.)

K. DISCUSSION ITEMS: DIRECTOR/COMMITTEE/STAFF REPORTS:

1. General Manager's Report – This is the time for the General Manager to report on any correspondence, meetings, or other information that the Board members and the community need to be aware of: Storage tank project, water rights, water sales
2. Director reports – This is the time for Board members to report on any webinars, classes, seminars, meetings or other information they have learned and share with their fellow Board members and the community.

ADJOURNMENT OF OPEN MEETING At 2:21 p.m. Vice President West made a motion to adjourn the open meeting and go into closed session. The motion was seconded by Director Cochran and carried unanimously (5-0).

L. CLOSED SESSION

1. Conference with Legal Counsel — Existing Litigation (Subdivision (d)(1) of Government Code section 54956.9). Name of administrative agency adjudicatory proceeding: State Water Resources Control Board, In re petition for extension of time for water right permit No. 15375.
2. Conference with Legal Counsel — Anticipated Litigation (Subdivision (d)(2) of Government Code section 54956.9 Number of cases: 2

3. Conference with Legal Counsel — Existing Litigation Subdivision (a) of Government Code Section 54956.9. Name of Case: Miner’s Camp vs. Foresthill Public Utility District
4. Public employee performance evaluation, Government Code Section 54957(b), Title: General Manager

Vice President West left the meeting at 2:45 PM, prior to discussion of item L2

M. ANNOUNCEMENT FROM CLOSED SESSION: *At 4:45 PM, President Rogers West announced in open session that no reportable action was taken in closed session*

ADJOURNMENT:

Submitted by:

Attest:

Helen Rogers West, Board President

Henry N. White, Clerk and Ex-Officio Secretary

DRAFT

FORESTHILL PUBLIC UTILITY DISTRICT

MINUTES

PLANNING COMMITTEE MEETING OF
FORESTHILL PUBLIC UTILITY DISTRICT
FORESTHILL LIBRARY CONFERENCE ROOM
24580 MAIN STREET, FORESTHILL, CA 95631
www.foresthillpud.com

“This institution is an equal opportunity provider and employer”

Tuesday	August 1, 2017	10:00 a.m..
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Written material introduced into the record: Citizens wishing to introduce written material on any item into the record at the public meeting are requested to provide a copy of the written material to the Clerk of the Board prior to the meeting date so that the material may be distributed to the Committee Members prior to the meeting.

A. CALL TO ORDER: *Chair Neil Cochran called the meeting to order at 10:02 a.m.*

B. ROLL CALL:

_____ Neil Cochran, Chair	<i>Present</i>
_____ Helen Rogers West	<i>Present</i>

Also in attendance Hank White, Addie Poulos and Tyler Harkness

C. PLEDGE OF ALLEGIANCE: *Led by Neil Cochran*

D. PUBLIC COMMENT: This is the time for any member of the public to address the members of the Committee on any matter not on the agenda that is within the subject matter jurisdiction of the District. Committee members and staff are limited by law to brief responses and clarifying questions to comments. There will be no votes on non-agenda items. Concerns may be referred to staff or placed on the next available agenda. Please note that comments from the public will also be taken on each agenda item. Comments shall be limited to five minutes per person, or such other time limit as may be imposed by the Committee Chair. *There were no comments by the public*

E. BUSINESS:

1. Review of Capital Improvement Projects list *The committee discussed updates to the Capital Improvement Projects list and identified priority projects for recommendation to the full board.*

F. ADJOURNMENT: *Chair Neil Cochran adjourned the meeting at 11:02 a.m.*

Submitted by:

Attest:

Neil Cochran, Planning Committee Chairman

Henry N. White, Board Clerk & Ex-Officio Secretary

Foresthill Public Utility District
Cash Disbursements Register
 June 2017

Date	Num	Name	Memo	Paid Amount
Jun 17				
06/05/2017	29655	Auburn Area Answering Service		-97.00
06/05/2017	29656	Bureau of Reclamation		-1,308.80
06/05/2017	29657	Business Intelligence Service Professionl		-350.00
06/05/2017	29658	Daniel West		-100.00
06/05/2017	29659	Helen Rogers-West		-200.00
06/05/2017	29660	Inland Business Systems		-183.42
06/05/2017	29661	Justine Leyba's House Cleaning		-75.00
06/05/2017	29662	Kronick, Moskovitz, et al		-2,439.00
06/05/2017	29663	Linda Cholcher		-200.00
06/05/2017	29664	Mark Bell		-200.00
06/05/2017	29665	Mountain Counties Water Resources Assoc		-4,125.00
06/05/2017	29666	Neil Cochran		-200.00
06/05/2017	29667	Pace Supply		-967.99
06/05/2017	29668	Riebes		-51.42
06/05/2017	29669	Tamra West		-200.00
06/05/2017	29670	Brian or Jaime Jones		-125.00
06/05/2017	29671	David or Cynthia Wagner		-125.00
06/05/2017	29672	Derek S. Henry or Susan Newman		-125.00
06/05/2017	29673	Joan Turpin or Sandra Smith		-125.00
06/05/2017	29674	Marla or Robert Davies		-35.55
06/05/2017	29675	Paul D Clement		-125.00
06/05/2017	29676	Sierra Foothill Properties		-125.00
06/05/2017	29677	Stephen A Clark		-77.75
06/05/2017	29678	Thomas Turner		-125.00
06/12/2017	29679	American Messaging		-14.02
06/12/2017	29680	Cranmer Engineering, Inc.		-363.50
06/12/2017	29681	Grant Hardware, Inc.		-425.56
06/12/2017	29682	Groeniger & Company		-570.85
06/12/2017	29683	Koppel & Gruber Public Finance		-3,978.00
06/12/2017	29684	Placer County Libraries		-165.00
06/12/2017	29685	Recology Auburn Placer		-60.76
06/12/2017	29686	Sebastian		-761.16
06/12/2017	29687	Sierra Mini Mart, Inc.		-1,077.53
06/12/2017	29688	Worton's Forsethill Grocery		-45.83
06/12/2017	29689	Pacific Gas & Electric		-2,261.95
06/12/2017	29690	Postmaster		-62.00
06/26/2017	29691	Business Intelligence Service Professionl		-350.00
06/26/2017	29692	Corbon Willits Syst Inc		-276.21
06/26/2017	29693	De Lage Landen		-251.85
06/26/2017	29694	ECORP Consulting, Inc.		-11,869.92
06/26/2017	29695	Hach Company		-97.93
06/26/2017	29696	Itron, Inc.		-1,079.05
06/26/2017	29697	JWS Promotions		-62.50
06/26/2017	29698	Keenan & Associates		-12,476.00
06/26/2017	29699	MidAmerica Admin & Ret Solutions, Inc.		-1,100.00
06/26/2017	29700	Mutual of Omaha		-361.53
06/26/2017	29701	Pace Supply		-448.31
06/26/2017	29702	Pacific Gas & Electric		-299.06
06/26/2017	29703	Peterson Brustad, Inc.		-7,975.48
06/26/2017	29704	Postmaster	Month end billing plus 200 stamps	-1,004.91
06/26/2017	29705	Riebes		-56.72
06/26/2017	29706	Sierra Chemical Co.		-719.87
06/26/2017	29707	Staples		-376.33
06/26/2017	29708	Verizon Wireless		-53.70
06/26/2017	29709	Vision Service Plan - (CA)		-156.92
06/02/2017	20170610	CalPERS	Classic employee retirement deposit	-3,471.62
06/02/2017	20170611	CalPERS	Pepra employee retirement deposit	-567.21
06/02/2017	20170612	EDD/State of CA	499-0064-0	-77.06
06/02/2017	20170613	EDD/State of CA	499-0064-0	-1,343.65
06/02/2017	20170614	EFTPS	94-6020935	-7,099.64
06/02/2017	20170615	EDD/State of CA	499-0064-0	-1.49
06/02/2017	20170616	EFTPS	94-6020935	-25.30
06/16/2017	20170620	CalPERS	Pepra employee retirement deposit	-502.14
06/16/2017	20170621	CalPERS	Classic employee retirement deposit	-3,471.62
06/16/2017	20170622	CalPERS	457 deposit	-100.00
06/16/2017	20170623	EDD/State of CA	499-0064-0	-13.76
06/16/2017	20170624	EDD/State of CA	499-0064-0	-1,375.30

Foresthill Public Utility District
Cash Disbursements Register
June 2017

<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Memo</u>	<u>Paid Amount</u>
06/16/2017	20170625	EFTPS	94-6020935	-7,017.80
06/30/2017	20170630	CalPERS	457 deposit	-50.00
06/30/2017	20170631	CalPERS	Classic employee retirement deposit	-3,471.62
06/30/2017	20170632	CalPERS	Pepra employee retirement deposit	-502.14
06/30/2017	20170633	EDD/State of CA	499-0064-0	-19.71
06/30/2017	20170634	EDD/State of CA	499-0064-0	-1,231.29
06/30/2017	20170635	EFTPS	94-6020935	-6,594.76
Jun 17				-97,424.49

Foresthill Public Utility District
Statement of Position
June 30, 2017

Item G4

ASSETS

Current Assets

Checking/Savings

10110 · Cash on Hand	250
10120 · Wells Fargo Checking	140,354
10510 · Local Agency Investment Fund	864,255
10512 · Umpqua Savings account	501,915
10519 · Wells Fargo Adv - Money Mrkt	3,868
10520 · Wells Fargo Adv - Face Value	1,699,000

Total Checking/Savings 3,209,643

Accounts Receivable 229,456

Other Current Assets 87,261

Total Current Assets 3,526,360

Fixed Assets 8,247,004

Other Assets 55,224

TOTAL ASSETS 11,828,588

LIABILITIES & NET POSITION

Liabilities

Current Liabilities

Accounts Payable 32,759

Other Current Liabilities 194,225

Total Current Liabilities 226,984

Long Term Liabilities 1,659,722

Total Liabilities 1,886,706

Net Position 9,941,882

TOTAL LIABILITIES & NET POSITION 11,828,588

Foresthill Public Utility District
Statement of Activity
Budget vs. Actual
For the Year Ended June 30, 2017

Item G5

	<u>June 30,2017</u>	<u>Budget</u>	<u>Variance</u>
Ordinary Income/Expense			
Income			
41011 · SP Debt Svc assessment	212,801	210,000	2,801
41012 · R&R assessment revenue	474,870	440,000	34,870
41014 · Gen Fund Reserve assessment	57,126	51,000	6,126
41100 · Residential	1,277,175	1,234,566	42,609
41105 · Residential Overage Charge	93,884	90,964	2,920
41150 · Multi Family Residential	196,332	196,994	(662)
41155 · Multi Family Overage Charge	2,374	2,053	321
41200 · Business	106,885	111,101	(4,216)
41205 · Business Overage Charge	39,250	23,926	15,323
41300 · Industrial	213	639	(426)
41305 · Industrial Overage Charge	2	55	(53)
42100 · Low Usage Credit	(52,324)	(42,269)	(10,056)
42300 · Meter Installation	9,000	5,000	4,000
42320 · Will Serve	136,967	2,000	134,967
42330 · Line Tap	-	1,000	(1,000)
49200 · Interest - LAIF	5,110	2,000	3,111
49210 · Interest - Taxes	247		247
49220 · Portfolio Income	12,460	35,280	(22,820)
49251 · Interest - Umpqua Bank	752	720	32
49300 · Property Tax Revenues	82,395	80,000	2,395
49310 · Home Owner Prop Tax exemption	677		677
49510 · Water Charges Penalties	38,725	35,000	3,726
49520 · Service Charges & Reconnect	13,830	10,000	3,830
49540 · System Rehab Revenue (\$4)	18,399		18,399
49910 · Miscellaneous Income	53,663	5,000	48,663
49920 · Standby Charges	1,030	-	1,030
49930 · Grant Income	11,870		11,870
Total Income	<u>2,793,714</u>	<u>2,495,029</u>	<u>298,685</u>
Expense			
51000 · Wages & Salaries	673,117	672,766	(351)
52000 · Taxes & Benefits	312,731	341,854	29,123
53000 · Materials & Supplies	81,526	81,400	(126)
54000 · Equipment costs	295,353	29,250	(266,103)
55000 · Contracted services	103,016	164,400	61,384
56000 · Resource development	40,051	41,781	1,730
57000 · Utilities	36,600	34,600	(2,000)
58000 · Other	94,958	50,250	(44,708)
61000 · Capital Activities	1,283,705	1,350,000	66,295
Total Expense	<u>2,921,058</u>	<u>2,766,301</u>	<u>(154,757)</u>
Change in Net Position	<u>(127,344)</u>	<u>(271,272)</u>	<u>143,928</u>

Foresthill Public Utility District
Monthly and Year to Date Report
As of June 30, 2017

	Month to Date		Year to Date	
	Operating	Non-Operating	Operating	Non-Operating
Revenues:				
Water Charges	128,268		1,580,605	
Water Overages	13,954		83,186	
Water Charge Penalties	3,638		38,725	
Installations - Meter/Service	750		9,000	
Inspection Fees/Standby Charges	-			
Service Charges & Reconnects	1,010		13,830	
Miscellaneous	1,524	-	18,399	54,693
Standby Charges	-	11,870		11,870
Water Transfer Income		-		-
Property Tax Revenue		103		83,072
Investment Income		3,321		18,570
Will Serve		21,068		136,967
Sugar Pine Surcharges		17,749		212,801
Repair & Replacement Surcharges		39,804		474,870
General Reserve Income		4,801		57,126
Assessment #2		-		-
Total Revenues	149,144	98,717	1,743,745	1,049,969
Expenditures:				
Source of Supply	7,721		94,388	
Pumping	2,191		20,779	
Treatment	27,538		231,474	
Transmission and Distribution	52,759		514,163	
Customer Service	43,115		373,792	
Regulatory Compliance	10,956		166,477	
Administration	20,699	-	175,043	-
Water Transfer costs	-	-		7,920
Sugar Pine Debt Service		-		53,317
Capital projects		54,886		1,283,705
Other outflows		-		-
Water Plant improvement		-		-
Total Expenditures	164,979	54,886	1,576,117	1,344,941
Revenue in excess/(deficit) of expenses	(15,836)	43,831	167,628	(294,972)

Foresthill Public Utility District
Fund Accounts
As of June 30, 2017

	<u>7/1/2016</u>	<u>Received</u>	<u>Paid Out</u>	<u>Transfers</u>	<u>Balance</u>
General Fund - unspendable	5,136,722			1,517,934	6,654,656
General Fund - unrestricted	842,102	1,911,949	(1,584,036)		1,170,015
Debt Service Fund	513,900	212,801	(53,317)	(116,766)	556,619
Repair & Replacement Fund	1,621,124	474,870		(1,154,557)	941,437
District 2 Assistance	14,744	-			14,744
Capital Improvements	438,448	136,967	(246,611)		328,804
General Reserve	218,481	57,126			275,607
Total Fund balances	<u>8,785,521</u>	<u>2,793,714</u>	<u>(1,883,964)</u>	<u>(1,271,323)</u>	<u>9,941,882</u>

Foresthill Public Utility District
Investment Policy Compliance
with Government Code Standards, and the Foresthill PUD Investment Plan Standards
As of June 30, 2017

Current Portfolio Balance: \$ 3,221,841

Ca Government Code Section 53601	Govt Code Maximum %	District Maximum %	District Actual %	Complies
Bonds issued by the District		100.00%	0.00%	Yes
Federal Treasury notes, bonds, bills	100.00%	100.00%	0.00%	Yes
State/local agency bonds, etc	100.00%	100.00%	16.87%	Yes
Federal Agency Bonds	100.00%	100.00%	0.00%	Yes
Negotiable certificates of Deposit	30.00%	30.00%	28.99%	Yes
Local Agencies Investment Fund	100.00%	100.00%	26.82%	Yes
Medium Term Corporate Notes	30.00%	30.00%	6.98%	Yes
Money Market Funds	15.00%	15.00%	0.12%	Yes
Collateralized bank deposits	100.00%	100.00%	20.21%	Yes
Shares of Beneficial Interest	20.00%	15.00%	0.00%	Yes
Mortgage pass through security bonds	20.00%	20.00%	0.00%	Yes
Total			100.00%	

Balance by Maturity	Actual %	Actual \$
Range		
1 to 7 days	47%	1,506,325
8 to 180 days	1%	25,686
181 to 360 days	4%	112,855
1 to 2 years	3%	107,933
2 to 3 years	15%	487,848
3 to 4 years	17%	555,234
4 to 5 years	13%	425,960
Over 5 years	0%	
		3,221,841

Cusip	Rating	NAME	RATE	Trade Date	Settlement Date	Next Coupon	Maturity Date	Units	Discount or Premium	Book Value	Market Value	Unrealized Market Gain/Loss
Cash Accounts												
N/R		Wells Fargo Checking	0.100%					140,154.04		140,154.04	140,154.04	-
N/R		Umpqua Bank Savings	0.126%					501,915.37		501,915.37	501,915.37	-
N/R		Local Agency Investment Fund	0.750%					864,255.37		864,255.37	864,255.37	-
Agency/Treasury Bonds												
Municipal Bonds												
010047DQ8	A+	Akron, OH	3.500%	3/1/2016	3/4/2016	12/1/2017	12/1/2020	25,000.00	781.00	25,781.00	25,492.00	(289.00)
018340HS1	A2	Allentown PA General Obligation Bond	5.670%	5/13/2015	5/18/2015	10/1/2017	10/1/2017	25,000.00	686.00	25,686.00	25,271.00	(415.00)
066616AD5	AA	Banning CA Red	1.895%	3/21/2017	3/24/2017	9/1/2017	9/1/2020	50,000.00		50,000.00	49,479.50	(520.50)
13017HAE6	A3	California Earthquake Auth Rev Bond	2.805%	12/17/2014	12/22/2014	7/1/2017	7/1/2019	25,000.00	-	25,000.00	25,137.25	137.25
171317UB7	A2	Chula Vista CA	4.750%	3/30/2017	4/4/2017	9/1/2017	9/1/2018	15,000.00	508.00	15,508.00	15,670.05	162.05
13063BFU1	AA3	State of CA General Obligation Bond	6.200%	2/27/2015	3/4/2015	9/1/2017	3/1/2019	30,000.00	2,010.00	32,010.00	32,220.90	210.90
167570QZ6	AA+	Chicago IL HSG	5.250%	5/13/2016	5/18/2016	8/20/2017	2/20/2020	20,000.00	101.00	20,101.00	20,733.00	632.00
34074GDH4	AA3	Florida Hurricane Cat Fund	2.995%	3/16/2016	3/21/2016	7/1/2017	7/1/2020	25,000.00	453.00	25,453.00	25,552.50	99.50
466826BZ6	A+	Jackson Cnty School Dist	2.200%	3/15/2016	3/18/2016	11/1/2017	11/1/2019	50,000.00		50,000.00	50,051.50	51.50
533883NH3	AA-	Lincoln, MI School Dist	2.250%	3/15/2016	4/12/2016	11/1/2017	5/1/2020	25,000.00		25,000.00	24,854.50	(145.50)
54465AGM8	AA3	LA County Redev	1.500%	11/28/2016	12/1/2016	9/1/2017	9/1/2021	150,000.00	(4,040.00)	145,960.00	144,478.50	(1,481.50)
672211BF5	AA3	Oakland/Alameda County	2.321%	4/22/2015	4/29/2015	8/1/2017	2/1/2019	50,000.00	-	50,000.00	50,100.50	100.50
783186NE5	AA3	Rutgers Univ NJ	3.896%	6/28/2016	6/30/2016	11/1/2017	5/1/2020	20,000.00	1,116.00	21,116.00	20,742.80	(373.20)
786107MA7	A-	Sacramento County	6.000%	3/30/2017	4/4/2017	7/1/2017	7/1/2018	10,000.00	415.00	10,415.00	10,510.00	95.00
799427AJ8	AA3	San Ramon Valley CA USD JT	5.704%	9/29/2015	10/2/2015	11/1/2017	5/1/2020	20,000.00	1,631.00	21,631.00	21,196.00	(435.00)
Negotiable Certificates of Deposit												
02006LC27	CD	Ally Bank	1.050%	5/20/2016	5/26/2016	11/26/2017	5/29/2018	100,000.00		100,000.00	99,744.00	(256.00)
02587DN38	CD	American Express Centurion Bank	2.450%	3/27/2017	4/5/2017	10/5/2017	4/5/2022	25,000.00		25,000.00	25,219.50	219.50
02587DU48	CD	American Express Centurion Bank	2.250%	5/30/2017	6/2/2017	12/2/2017	6/2/2021	54,000.00		54,000.00	54,141.48	141.48
02587DWK0	CD	American Express Bank SLC	2.200%	11/19/2014	11/28/2014	11/29/2017	11/29/2019	100,000.00		100,000.00	100,966.00	966.00
140420D49	CD	Capital One Bank	1.350%	8/23/2016	8/31/2016	8/28/2017	8/31/2020	50,000.00		50,000.00	49,152.50	(847.50)
140420D56	CD	Capital One Bank	1.600%	8/23/2016	8/31/2016	8/28/2017	8/31/2021	55,000.00		55,000.00	53,788.35	(1,211.65)
140420Z60	CD	Capital One Bank	2.400%	3/21/2017	3/29/2017	9/29/2017	3/29/2022	50,000.00		50,000.00	50,471.50	471.50
17284C6J8	CD	CIT Bank SLC	2.150%	12/12/2014	12/17/2014	12/17/2017	12/17/2019	50,000.00		50,000.00	50,543.50	543.50
38148JHB0	CD	Goldman Sachs Bank	2.200%	1/7/2015	1/14/2015	7/14/2014	1/14/2020	50,000.00		50,000.00	50,602.50	602.50
38148PKM8	CD	Goldman Sachs Bank	1.900%	5/30/2017	6/7/2017	12/8/2017	6/8/2020	50,000.00		50,000.00	50,166.50	166.50
87165HQS2	CD	Synchrony Bank	2.300%	2/16/2017	2/24/2017	8/24/2017	2/24/2022	100,000.00		100,000.00	100,606.00	606.00
9497485W3	CD	Wells Fargo Bank	1.750%	6/10/2016	6/17/2016	7/18/2017	6/17/2021	50,000.00		50,000.00	49,321.50	(678.50)
99000NXW6	CD	Comenity Bank	2.400%	8/17/2015	8/26/2015	7/26/2017	8/26/2020	100,000.00		100,000.00	101,223.00	1,223.00
99000PDB9	CD	Comenity Bank	1.800%	3/29/2016	4/6/2016	7/6/2017	4/6/2021	100,000.00		100,000.00	98,196.00	(1,804.00)
Corporate Securities												
0258MODT3	A2	American Express CR Corp	2.375%	3/1/2016	3/4/2016	11/26/2017	5/26/2020	25,000.00		25,000.00	25,208.00	208.00
037833AY6	AA1	Apple Inc	2.150%	3/21/2017	3/24/2017	7/9/2017	2/9/2022	25,000.00		25,000.00	24,854.00	(146.00)
06406HDF3	A1	Bank of NY Mellon	2.450%	3/1/2016	3/4/2016	11/27/2017	11/27/2020	25,000.00		25,000.00	25,241.50	241.50
166764AG5	AA2	Chevron Corp	2.427%	1/22/2016	1/27/2016	12/24/2017	6/24/2020	25,000.00	-	25,000.00	25,359.25	359.25
24422ETF6	A2	John Deere Cap Corp	2.550%	3/16/2016	3/21/2016	7/8/2017	1/8/2021	25,000.00	-	25,000.00	25,343.75	343.75
46625HNX4	A3	JP Morgan Chase	2.550%	1/22/2016	1/27/2016	10/29/2017	10/29/2020	25,000.00		25,000.00	25,207.50	207.50
822582BG6	AA1	Shell Int Fin	2.125%	1/22/2016	1/27/2016	11/11/2017	5/11/2020	25,000.00	-	25,000.00	25,131.50	131.50
91159HHP8	A1	US Bancorp	2.625%	3/21/2017	3/24/2017	7/24/2017	1/24/2022	25,000.00		25,000.00	25,256.50	256.50
94974BGR5	A2	Wells Fargo & Co	2.550%	1/22/2016	1/27/2016	12/7/2017	12/7/2020	25,000.00		25,000.00	25,284.25	284.25
N/R		Wells Fargo Advisors Money Market	0.100%					3,868.21		3,868.21	3,868.21	-
Total Portfolio								1,702,868.21	3,661.00	1,706,529.21	1,706,386.79	(142.42)
Accrued Portfolio Interest								8,987.11		8,987.11	8,987.11	
Portfolio and Cash Accounts								3,218,180.10	3,661.00	3,221,841.10	3,221,698.68	(142.42)

Foresthill PUD
Activity Detail
6/01/17 to 6/30/17

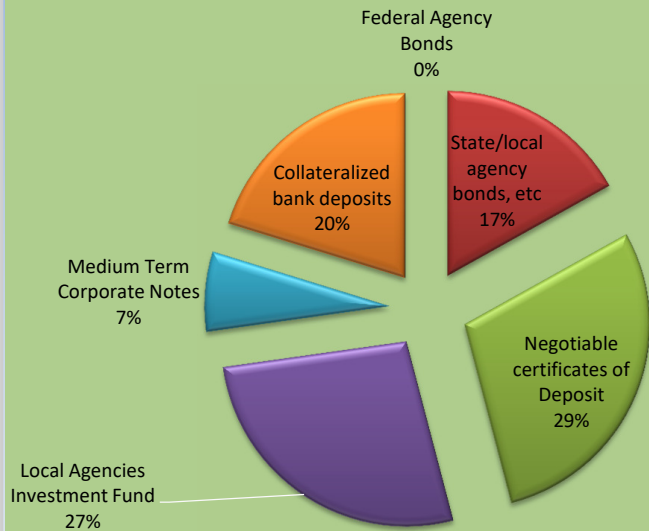
Item G10

<u>Transaction Date</u>				<u>Amount</u>	<u>Premium/Gain</u>
<u>Transaction Type</u>	<u>Quantity</u>	<u>Description</u>	<u>Price</u>	<u>Int Purch/Sold</u>	<u>(Discount)/(Loss)</u>
Investment Portfolio - Wells Fargo Advisors					
6/1/2017	437.50	Akron, OH	1.000	437.50	
Interest Received		3.5% due 12/01/2020			
6/1/2017	100,000.00	Antlope Valley, CA	1.000	100,000.00	416.32
Bond Matured		1.199% due 6/01/2017		416.32	
6/2/2017	54,000.00	American Express Centurion Bank	1.000	54,000.00	416.32
CD Purchased		2.25% due 6/02/2021		416.32	
6/6/2017	152.88	Rutgers St Univ	1.000	152.88	
Interest Received		3.896% due 5/01/2020			
6/6/2017	152.88	Comenity Bank	1.000	152.88	
Interest Received		1.8% due 4/6/2021			
6/7/2017	50,000.00	Goldman Sachs Bank	1.000	50,000.00	416.32
CD Purchased		1.9% due 6/08/2020		416.32	
6/7/2017	318.75	Wells Fargo Bank	1.000	318.75	
Interest Received		2.55% due 12/07/2020			
6/19/2017	74.32	Wells Fargo Bank	1.000	74.32	
Interest Received		1.75% due 6/17/2021			
6/19/2017	536.03	CIT Bank	1.000	536.03	
Interest Received		2.15% due 12/17/2019			
6/26/2017	303.38	Chevron	1.000	303.38	

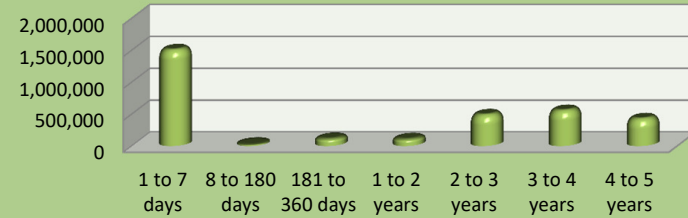
Interest Received		2.427% due 6/24/2020		
6/26/2017	203.84	Comenity Bank	1.000	203.84
Interest Received		2.4% due 8/26/2020		
6/30/2017	0.19	Wells Fargo Advisors	1.000	0.19
Interest Received		Sweep account		
Local Agency Investment Fund				
6/26/2017	100,000.00	From Wells Fargo checking	1.000	100,000.00
Transfer		to Local Agency Investment Fund		
Wells Fargo Checking				
6/26/2017	(100,000.00)	From Wells Fargo checking	1.000	(100,000.00)
Transfer		to Local Agency Investment Fund		

Foresthill PUD
 Portfolio Graphically Presented
 As of June 30, 2017

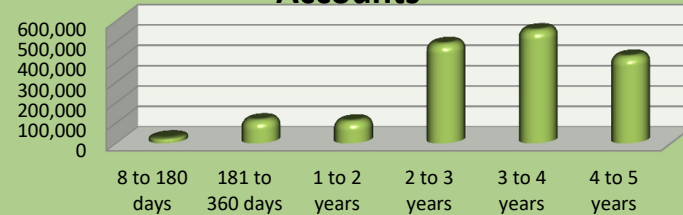
Portfolio by Investment Type



Portfolio by Maturity



Portfolio by Maturity - Excluding Cash Accounts



**FORESTHILL PUBLIC UTILITY DISTRICT
GENERAL MANAGER EMPLOYMENT AGREEMENT**

AMENDMENT Number 3:

This Amendment Number 3 (“Amendment”) is made and entered into on the 9th day of August 2017 to the General Manager Employment Agreement (“Agreement”) signed and executed on the 13th day of May 2015 between the Foresthill Public Utility District (“District”) and Henry (Hank) N. White (“Employee”).

WHEREAS, the parties hereto desire to amend the Agreement, as hereinafter set forth.

NOW, therefore, in consideration of the mutual agreement, warranties, covenants and agreements contained in the Agreement, as amended, and for other good and valuable consideration, the sufficiency of which is hereby acknowledged, the parties hereto agree as follows:

Amendment to Section #2. TERM OF AGREEMENT, as follows:

The term of the Agreement shall be amended; continuing and extending the term through December 31, 2022; unless sooner terminated or otherwise extended, as provided for in the Agreement and as may be mutually agreed upon between District and Employee.

Amendment to Section #3. COMPENSATION AND BENEFITS, as follows:

“3.1 Salary. Effective the first pay period in January 2018, the District agrees to pay Employee for services rendered at the rate of ONE HUNDRED FORTY-SEVEN THOUSAND DOLLARS (\$147,000) per year, payable bi-monthly, in accordance with standard payroll processing of the District. All salary shall be subject to all necessary withholdings and deductions for Social Security, income taxes, retirement or other approved deductions. The Board may consider adjustments in Employee’s salary as the Board deems warranted based on performance and achievement of results by the Employee.

3.4 Benefits.

Health Insurance. The District offers a selection of HMOs and PPOs, with the District paying 80% of the premium for the plan selected by the Employee for Employee and family.

Vision Insurance. The District offers a selection of Vision plans, with the District paying 80% of the premium for the plan selected by the Employee for Employee and family.

Life Insurance. The District offers a selection of Life insurance plans in an amount equal to Employee’s annual salary, with the District paying 80% of the premium.”

ENTIRE AGREEMENT:

The Agreement, as amended by this Amendment, contains the entire agreement between the parties and there are no agreements, warranties or representations which are not set forth therein or herein. This Agreement and Amendment may not be modified or amended except by an instrument in writing duly signed by or on behalf of the parties here to.

GOVERNING LAW:

This Amendment shall be governed by and construed and enforced in accordance with the local laws of California applicable to agreements made and to be performed entirely within the State, without regard to conflict of lawful principles.

SIGNATURES:

Employee and the District have executed this Amendment as of the 9th day of August 2017. It shall be signed on behalf of the Foresthill Public Utility District ("District") by Helen Rogers West, President, Board of Directors, and by Henry (Hank) N. White ("Employee") and witnessed by Addie Poulos, Administrative Assistant.

EMPLOYEE:

BY: _____

Henry (Hank) N. White

DISTRICT: Foresthill Public Utility District

BY: _____

Helen Rogers West, President, Board of Directors

ATTEST:

BY: _____

Addie Poulos, Administrative Assistant

CERTIFICATE OF SUBSTANTIAL COMPLETION

Project Name: Foresthill Water Treatment Plant Tank Replacement Project

OWNER's Contract Number: _____

CONTRACTOR: Paso Robles Tank

Contract for Construction of: _____

Project or Specified Part Shall Include: _____

Contract Date: _____

The Work performed under this Contract has been inspected by authorized representatives of the OWNER, CONTRACTOR, and ENGINEER, and the Project (or specified part of the Project, as indicated above) is hereby accepted by the OWNER and declared to be substantially completed on the above date.

- 1) Final completion of the Work shall be the date of such acceptance of the Work by the OWNER.
- 2) Final completion shall mean full performance of the Contract requirements.

A list of all items remaining to be completed or corrected has been sent to the CONTRACTOR in the OWNER's letter dated _____. All such work shall be completed or corrected to the satisfaction of the OWNER prior to the release of the CONTRACTOR's retention and within 30 calendar days following the date of the Notice of Substantial Completion.

ENGINEER

(Signature)

(Date)

The CONTRACTOR hereby accepts the above Notice of Substantial Completion and agrees to complete and correct all of the items as outlined in the OWNER's letter to the CONTRACTOR dated _____.

CONTRACTOR

(Signature)

(Date)

The OWNER accepts the project or specified area of the project as substantially completed and will assume full possession of the Project or specified area of the Project at (time and date). The responsibility for heat, utilities, security, and insurance under the Contract Documents will be assumed by the OWNER after that date.

OWNER

(Signature)

(Date)