

FORESTHILL PUBLIC UTILITY DISTRICT

AGENDA

Regular Business Meeting of the FORESTHILL PUBLIC UTILITY DISTRICT BOARD OF DIRECTORS

Wednesday	March 9, 2022	3:00 P.M.
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This meeting is being held via teleconference pursuant to Government Code section 54953(e)(1)(B) and Resolution 2022-01 and in compliance with the Brown Act. On March 2, 2022, the Foresthill Public Utility District Board of Directors determined pursuant to Government Code section 54953(e)(1)(B) that emergency conditions caused by the COVID-19 virus pose a threat to meeting attendees' health and safety and elected to meet via teleconference. The District is required (1) to post notice and agendas as otherwise provided by the Brown Act and applicable law, (2) allow members of the public to access the meeting via call-in line or internet-based service line, (3) provide details on the agenda on how to access the meeting and give public comment, (4) provide an opportunity to comment pursuant to Government Code section 54954.3 and allow a reasonable amount of time during public comment for a person to register, login, and comment, and (5) monitor the call-in line and/or internet-based service line to ensure no disruption hinders access or ability to comment, if there is, take no action until public access is restored. The District is not required to provide a location to attend in-person.

The Governor proclaimed a state of emergency due to the COVID-19 virus pandemic on March 4, 2020. The proclamation remains active and applies statewide. The District is complying with other public access and participation obligations, as required and to ensure that any member of the public may attend, participate, and watch the District's Board of Directors conduct its business.

Any person may access and comment during the meeting by doing the following:

Join Zoom Meeting: <https://us06web.zoom.us/j/82837681166>

Meeting ID: 828 3768 1166

Dial by your location: 408 638 0968 or 669 900 6833

Find your local number: <https://us06web.zoom.us/u/kcy3Vjg2hB>

A. CALL TO ORDER: 3:00 PM

B. OPEN SESSION - ROLL CALL (3 minutes):

_____ President Robert Palmeri
_____ Treasurer Jane Stahler
_____ Director Mark Bell
_____ Director Patty Wade
_____ Director Tyler Hunter

C. PUBLIC COMMENT: (20 minutes)

- This is the time for the Board to hear from the public. We welcome and encourage your comments as the Board takes them into consideration in our deliberations.
- Speakers are limited to a maximum of three minutes.

- The Board may not respond to, discuss, or engage in any type of dialog regarding any public comment, however the President may direct questions to staff for a later response or future consideration by the Board.
- Appropriate and respectful language and behavior is vital to the functioning of a public meeting. We ask Board, staff, and members of the public to speak courteously and respectfully. Therefore, the Board prohibits disruptive behavior.

D. CLOSED SESSION: (2 hours)

1. Conference with Legal Counsel – Existing Litigation Subdivision (a) of Government Code Section 54956.9. Name of Case: Miner’s Camp vs. Foresthill Public Utility District
2. Conference with Legal Counsel – Existing Litigation Subdivision (a) of Government Code Section 54956.9. Name of Case: Foresthill Public Utility District Petition to State Water Resources Control Board for Extension of Water Right Permit No. 15375.
3. Conference with legal counsel – Anticipated litigation – pursuant to subdivision (b) of Section 54956.9 of the Government Code. Potential cases: One
4. Conference with real property negotiators (Gov’t Code Section 54956.8). Property: Up to 2,000 acre feet of stored Sugar Pine Reservoir water; District Negotiators: Robert Palmeri and Hank White; Negotiating Parties: Prospective water users in the American River Basin, Central Valley or elsewhere in the federal Central Valley Project or State Water Project service areas, including but not limited to; U.S. Bureau of Reclamation, City of Folsom, City of Sacramento, Carmichael Water District, San Juan Water District, Sacramento Suburban Water District, San Luis and Delta-Mendota Water Authority and member agencies (e.g. Westlands Water District), State Water Contractors and member agencies (e.g. Santa Clara Valley Water District); Under Negotiation: Price and terms of payment for the sale of surplus stored water from Sugar Pine Reservoir

E. OPEN SESSION - (Starting at 6:00 PM):

F. OPEN SESSION - ROLL CALL (3 minutes):

- _____ President Robert Palmeri
- _____ Treasurer Jane Stahler
- _____ Director Mark Bell
- _____ Director Patty Wade
- _____ Director Tyler Hunter

G. ANNOUNCEMENT FROM CLOSED SESSION (5 minutes)

H. PUBLIC COMMENT: (20 minutes)

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I. CONSENT AGENDA: (5 minutes) All items listed under the Consent Agenda are considered to be routine in nature and may be approved by one motion.

1. Minutes of the February 9, 2022 Regular Meeting
2. Minutes of the February 9, 2022 Special Meeting
3. Cash Disbursements Register, January 2022
4. Statement of Net Position, January 2021
5. Statement of Activity Budget vs. Actual, January 2021
6. Investment Policy Compliance, January 2021
7. Quality Analysis Report, January 2021
8. Activity Detail January 2021
9. Portfolio Graphically Presented, January 2021
10. Make findings pursuant to Government Code section 54953(e) that a state of emergency remains active and continues to directly impact the ability of attendees to meet safely in person, such that the Board hereby renews its findings contained in Resolution No. 2022-01 - A resolution of the Board of Directors of the Foresthill Public Utility District ratifying the proclamation of a state of emergency by Governor Gavin Newsom (March 4, 2020) as applicable in the District's jurisdiction and authorizing teleconference meetings of legislative bodies of the District pursuant to the Ralph M. Brown Act and will continue utilizing teleconference meetings pursuant to Government Code section 54953 (e).

J. ACTION ITEMS: (1 hour)

1. Discussion of resuming in-person regular Board of Directors meetings
Recommended Action: Discuss and provide direction to staff
Public comment:

K. DISCUSSION ITEMS: (20 minutes)

1. General Manager Report
2. Remarks/reports by Directors

L. ADJOURNMENT:

In accordance with Government Code Section 54954.2(a) this notice and agenda were posted in the District's front window at the Foresthill Public Utility District office, 24540 Main Street, Foresthill, CA 95631 on or before 4:30 PM., March 2, 2022.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the General Manager at (530)367-2511. Notification 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting.

Henry N. White, Board Clerk & Ex-Officio Secretary

FORESTHILL PUBLIC UTILITY DISTRICT

MINUTES

Regular Business Meeting of the FORESTHILL PUBLIC UTILITY DISTRICT BOARD OF DIRECTORS

Wednesday	February 9, 2022	3:00 P.M.
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This meeting is being held via teleconference pursuant to Government Code section 54953(e)(1)(B) and Resolution 2022-01 and in compliance with the Brown Act. On January 12, 2022, the Foresthill Public Utility District Board of Directors determined pursuant to Government Code section 54953(e)(1)(B) that emergency conditions caused by the COVID-19 virus pose a threat to meeting attendees’ health and safety and elected to meet via teleconference. The District is required (1) to post notice and agendas as otherwise provided by the Brown Act and applicable law, (2) allow members of the public to access the meeting via call-in line or internet-based service line, (3) provide details on the agenda on how to access the meeting and give public comment, (4) provide an opportunity to comment pursuant to Government Code section 54954.3 and allow a reasonable amount of time during public comment for a person to register, login, and comment, and (5) monitor the call-in line and/or internet-based service line to ensure no disruption hinders access or ability to comment, if there is, take no action until public access is restored. The District is not required to provide a location to attend in-person.

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A. CALL TO ORDER: 3:00 PM *President Palmeri called the meeting to order at 3:03 PM*

B. OPEN SESSION - ROLL CALL (3 minutes):

<input type="checkbox"/> President Robert Palmeri	<i>Present</i>
<input type="checkbox"/> Vice President Patty Wade	<i>Present</i>
<input type="checkbox"/> Treasurer Jane Stahler	<i>Present</i>
<input type="checkbox"/> Director Mark Bell	<i>Present</i>
<input type="checkbox"/> Director Tyler Hunter	<i>Present</i>

C. PUBLIC COMMENT: (20 minutes)

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- Speakers are limited to a maximum of three minutes
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D. CLOSED SESSION: (2 hours) *President Palmeri announced the Board was going into closed session at 3:10 PM*

1. Conference with Legal Counsel – Existing Litigation Subdivision (a) of Government Code Section 54956.9. Name of Case: Miner’s Camp vs. Foresthill Public Utility District
2. Conference with Legal Counsel – Existing Litigation Subdivision (a) of Government Code Section 54956.9. Name of Case: Foresthill Public Utility District Petition to State Water Resources Control Board for Extension of Water Right Permit No. 15375.
3. Conference with legal counsel – Anticipated litigation – pursuant to subdivision (b) of Section 54956.9 of the Government Code. Potential cases: One

E. OPEN SESSION - (Starting at 6:00 PM): *President Palmeri called the meeting to order at 6:04 PM*

F. OPEN SESSION - ROLL CALL (3 minutes):

_____ President Robert Palmeri	<i>Present</i>
_____ Vice President Patty Wade	<i>Present</i>
_____ Treasurer Jane Stahler	<i>Present</i>
_____ Director Mark Bell	<i>Present</i>
_____ Director Tyler Hunter	<i>Present</i>

G. ANNOUNCEMENT FROM CLOSED SESSION (5 minutes) *At 6:05 PM, President Palmeri announced that no reportable action was taken during closed session*

H. PRESENTATION: Dane Wadle from California Special Districts Association will present the District Transparency Certificate of Excellence. The district has received this prestigious award since 2014 and it recognizes the efforts the district has taken to be completely and utterly transparent and a true leader in the industry of providing spectacular public service. *The presentation and transparency award were received*

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Vice President Wade resigned as Vice President of the Foresthill Public Utility District

J. CONSENT AGENDA: (5 minutes) All items listed under the Consent Agenda are considered to be routine in nature and may be approved by one motion.

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Board Action: Director Bell made a motion to approve the consent agenda. The motion was seconded by Director Hunter and carried unanimously (5-0)

K. ACTION ITEMS: (1 hour)

1. Consider approval of proposal by Western Hydrologics to provide technical assistance for the State Water Resources Control Board annual water right reporting and support for required 2020 water transfer documentation in an amount not to exceed \$12,000
Recommended Action: Approve proposal and authorize execution of task order
Public comment:

Board Action: Director Hunter made a motion to approve the proposal from Western Hydrologics to provide technical assistance for water right reporting and water transfer support in an amount not to exceed \$12,000. The motion was seconded by Director Wade and carried unanimously (5-0)

2. Presentation of the Annual Financial Report with the Independent Auditor’s Report for fiscal year ending June 30, 2021 by Finance Manager Roger Carroll
Recommended Action: Receive and file the Annual Financial Report for fiscal year ending June 30, 2021
Public comment:

Board Action: Director Bell made a motion to receive and file the Annual Financial Report for fiscal year ending June 30, 2021. The motion was seconded by Treasurer Stahler carried unanimously (5-0)

3. Consider request for a remote service connection by Andrew Ramsey and Laura Truax for Assessor’s Parcel Number 007-060-005 (24150 Race Track Street)

Recommended Action: Authorize remote service connection
Public comment:

Board Action: Director Hunter made a motion to approve the request for a remote service connection contingent on the applicant providing proof of an easement for the private water line and executing a participation agreement for future improvements. The motion was seconded by Director Wade and carried unanimously (5-0)

L. DISCUSSION ITEMS: (20 minutes)

1. General Manager Report
2. Remarks/reports by Directors

M. ADJOURNMENT:

Board Action: Treasure Stahler made a motion to adjourn the meeting at 7:04 PM. The motion was seconded by Director Hunter and carried unanimously (5-0)

Submitted by:

Attest:

Robert Palmeri, Board President

Henry N. White, Clerk and Ex-Officio Secretary

FORESTHILL PUBLIC UTILITY DISTRICT

MINUTES

Special Business Meeting of the FORESTHILL PUBLIC UTILITY DISTRICT BOARD OF DIRECTORS

Wednesday	February 9, 2022	3:00 P.M.
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A. CALL TO ORDER: 3:00 PM *President Palmeri called the meeting to order at 3:03 PM*

B. OPEN SESSION - ROLL CALL (3 minutes):

<input type="checkbox"/>	President Robert Palmeri	<i>Present</i>
<input type="checkbox"/>	Vice President Patty Wade	<i>Present</i>
<input type="checkbox"/>	Treasurer Jane Stahler	<i>Present</i>
<input type="checkbox"/>	Director Mark Bell	<i>Present</i>
<input type="checkbox"/>	Director Tyler Hunter	<i>Present</i>

C. PUBLIC COMMENT: (20 minutes)

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D. ACTION ITEMS: (1 hour)

1. Consider to formally request from Miner’s Camp owners Leif Lowery and Brian Clausman to submit a settlement offer document to the Foresthill Public Utility District
Recommended Action: Discuss and provide direction to staff
Public comment:

Discussion on the item was heard during closed session of the February 9, 2022 Regular Board of Directors meeting. No reportable action was taken.

E. ADJOURNMENT:

Board Action: *Treasure Stahler made a motion to adjourn the meeting at 7:04 PM. The motion was seconded by Director Hunter and carried unanimously (5-0)*

Submitted by:

Attest:

Robert Palmeri, Board President

Henry N. White, Clerk and Ex-Officio Secretary

Foresthill Public Utility District
Cash Disbursements Register
January 2022

Item I3

Date	Num	Name	Memo	Paid Amount
Jan 22				
01/03/2022	32537	American Messaging	Pager December 2021	-10.07
01/03/2022	32538	Auburn Area Answering Service	Answering service December 2021	-145.08
01/03/2022	32539	Blackburn Consulting	Sugar Pine dam piezometer	-13,279.80
01/03/2022	32540	Ferguson Enterprises Inc.	Pipeline parts	-896.38
01/03/2022	32541	Inland Business Systems	Copier service contract	-138.81
01/03/2022	32542	J.S. West	Propane for pump stations, treatm...	-5,509.46
01/03/2022	32543	Mutual of Omaha	Employee Life Ins January 2022	-547.73
01/03/2022	32544	Pacific Gas & Electric	Electricity for pump stations, treat...	-2,681.45
01/03/2022	32545	Peterson Brustad, Inc.	Plan designs for Sierra View and H...	-9,747.68
01/03/2022	32546	Picovale, Inc.	Weather station data/Web service ...	-744.00
01/03/2022	32547	Riebes	Tractor repair parts	-48.79
01/03/2022	32548	Sebastian	Phone service December 2021	-610.31
01/03/2022	32549	SWRCB Accounting Office	Annual State Water System fees 2...	-5,620.96
01/03/2022	32550	Verizon Wireless	On call cell phone December 2021	-6.68
01/03/2022	32551	Bureau of Reclamation	Regulatory reclamation fees Dece...	-1,352.09
01/03/2022	32552	Hank White	2021 Boot allowance	-100.00
01/10/2022	32553	Aramark	Uniforms, safety mats	-492.80
01/10/2022	32554	Clark Pest Control	Pest service Main office	-97.00
01/10/2022	32555	Ditch Witch Equipment Co, Inc.	Ditch Witch repair parts	-79.33
01/10/2022	32556	Foresthill Garage, Inc.	2007 Silverado tires and oil change	-1,361.39
01/10/2022	32557	Grant Hardware, Inc.	Repairs and supplies Decemember...	-247.67
01/10/2022	32558	Infosend	Prop 218 Mailings in May and June...	-2,957.22
01/10/2022	32559	Kronick, Moskovitz, et al	Legal services November 2021	-2,266.50
01/10/2022	32560	Pacific Gas & Electric	Street light December 2021	-8.37
01/10/2022	32561	Riebes	Repair parts for Ditch Witch and pu...	-322.93
01/10/2022	32562	Sierra Mini Mart, Inc.	Fuel December 2021	-735.44
01/10/2022	32563	Worton's Forsethill Grocery	Crew water	-30.76
01/10/2022	32564	Addelaide Poulos	Mileage reimb July to December 2...	-45.92
01/10/2022	32565	Amber Borba	Mileage reimb July to December 2...	-44.80
01/10/2022	32566	Kalena Tackitt	Mileage reimb July to December 2...	-50.40
01/18/2022	32567	Cranmer Engineering, Inc.		-265.50
01/18/2022	32568	Dan Chancellor Backhoe	Backhoe work on Virginia Mnie Court	-330.00
01/18/2022	32569	Foresthill Valero	Fuel December 2021	-537.45
01/18/2022	32570	Infosend	Customer billing December 2021	-1,360.66
01/18/2022	32571	Recology Auburn Placer		-68.38
01/18/2022	32572	Vision Quest Information Solutions, Inc.	Monthly IT service	-1,275.50
01/18/2022	32573	Wells Fargo Bank	Dump truck repairs, materials for st...	-1,221.91
01/18/2022	32574	Western Hydrologics, LLP	Reservoir refill tracking and accoun...	-563.75
01/24/2022	32575	ECORP Consulting, Inc.	Water rights extension, EIR certific...	-1,105.00
01/24/2022	32576	Foresthill Garage, Inc.	Brakes and starter, 2007 Chevy Sil...	-1,038.38
01/24/2022	32577	Keenan & Associates	Employee health insurance Februa...	-12,944.90
01/24/2022	32578	Napa Auto Parts	Dump truck air brakes repair parts	-27.84
01/24/2022	32579	NTU Technologies, Inc.	2,800 pounds of polymer for treatm...	-3,419.64
01/24/2022	32580	Pacific Gas & Electric	Electricity at pump station and trea...	-2,351.55
01/24/2022	32581	Peterson Brustad, Inc.	Sierra View Lane project design	-10,501.51
01/24/2022	32582	Placer County , Personnel	Employee Dental insurance Februar...	-865.84
01/24/2022	32583	Verizon Wireless	On call cell phone	-48.87
01/24/2022	32584	Vision Service Plan - (CA)	Employee vision insurance Februa...	-173.74
01/24/2022	32585	Alice Cruess	Customer refund	-81.59
01/24/2022	32586	Christina Brown-Carveth	Customer refund	-18.56
01/24/2022	32587	Gary or Christine Glasco	Customer refund	-83.48
01/24/2022	32588	Guanglian Xiang	Customer refund	-71.20
01/24/2022	32589	Nancy or Robert Cain	Customer refund	-68.76
01/24/2022	32590	Seth de Tar	Customer refund	-72.76
01/31/2022	32591	American Messaging	Pager February 2022	-10.07
01/31/2022	32592	Auburn Area Answering Service	Answering service February 2022	-121.75
01/31/2022	32593	MidAmerica Admin & Ret Solutions, Inc.	Reteiree life quarterly admin fee	-213.00
01/31/2022	32594	Mutual of Omaha	Employee life insurance February ...	-547.73
01/31/2022	32595	Pacific Gas & Electric	Electricity at Main office and pump ...	-238.33
01/31/2022	32596	Pape Machinery Exchange	Backhoe injection pump repair	-6,627.48
01/31/2022	32597	Postmaster	200 stamps	-116.00
01/03/2022	20211226	Staples	Office supplies	-143.33
01/07/2022	20220110	CalPERS	Classic employee retirement deposit	-5,059.64
01/07/2022	20220111	CalPERS	457 deposit	-1,288.46
01/07/2022	20220112	CalPERS	Pepra employee retirement deposit	-362.96
01/07/2022	20220113	EDD/State of CA	499-0064-0	-565.60
01/07/2022	20220114	EDD/State of CA	499-0064-0	-2,013.45

**Foresthill Public Utility District
Cash Disbursements Register
January 2022**

<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Memo</u>	<u>Paid Amount</u>
01/07/2022	20220115	EFTPS	94-6020935	-8,833.68
01/18/2022	20220116	MidAmerica Admin & Ret Solutions, Inc.	Retiree health deposit February 2022	-1,250.00
01/21/2022	20220117	CalPERS	Classic employee retirement deposit	-5,136.81
01/21/2022	20220118	CalPERS	457 deposit	-1,288.46
01/21/2022	20220119	CalPERS	Pepra employee retirement deposit	-463.92
01/21/2022	20220120	EDD/State of CA	499-0064-0	-308.63
01/21/2022	20220121	EDD/State of CA	499-0064-0	-1,886.03
01/21/2022	20220122	EFTPS	94-6020935	-8,317.42
01/24/2022	20220123	Staples	Office supplies December 2021	-381.65
Jan 22				-133,850.99

Foresthill Public Utility District
Statement of Net Position
 January 31, 2022

Item I4

ASSETS

Current Assets

Checking/Savings

10110 · Cash on Hand	250
10120 · Wells Fargo Checking	247,217
10510 · Local Agency Investment Fund	1,033,002
10512 · Umpqua Savings account	506,988
10519 · Wells Fargo Adv - Money Mrkt	35,794
10520 · Wells Fargo Adv - Face Value	4,170,000

Total Checking/Savings 5,993,250

Accounts Receivable 340,531

Other Current Assets 202,032

Total Current Assets 6,535,813

Fixed Assets 9,228,564

Other Assets 372,205

TOTAL ASSETS 16,136,581

LIABILITIES & NET POSITION

Liabilities

Current Liabilities

Accounts Payable 25,793

Other Current Liabilities 353,553

Total Current Liabilities 379,347

Long Term Liabilities 1,281,388

Total Liabilities 1,660,735

Net Position 14,475,846

TOTAL LIABILITIES & NET POSITION 16,136,581

Foresthill Public Utility District

Statement of Activity

Item I5

Budget vs. Actual

For the Seven Months Ended January 31, 2022

	1/31/2022	Budget	Variance
Ordinary Income/Expense			
Income			
41011 · SP Debt Svc assessment	35,894	125,419	(89,525)
41012 · R&R assessment revenue	91,168	319,669	(228,501)
41014 · Gen Fund Reserve assessment	11,750	40,831	(29,081)
41100 · Residential	1,024,631	868,000	156,631
41105 · Residential Overage Charge	59,754	79,331	(19,577)
41150 · Multi Family Residential	248,392	130,200	118,192
41155 · Multi Family Overage Charge	550	11,900	(11,350)
41200 · Business	107,104	86,800	20,304
41205 · Business Overage Charge	18,410	7,933	10,477
42100 · Low Usage Credit	(5,418)	(26,250)	20,832
42300 · Meter Installation	6,933	3,500	3,433
42320 · Will Serve	94,806		94,806
49200 · Interest - LAIF	2,290		2,290
49210 · Interest - Taxes	9		9
49220 · Portfolio Income	(54,280)	32,083	(86,363)
49251 · Interest - Umpqua Bank	30		30
49300 · Property Tax Revenues	62,246	65,333	(3,087)
49310 · Home Owner Prop Tax exemption	101		101
49510 · Water Charges Penalties	-	5,833	(5,833)
49520 · Service Charges & Reconnect	13,733	8,750	4,983
49910 · Miscellaneous Income	114,527	43,750	70,777
Total Income	1,832,630	1,803,083	29,547
Expense			
51000 · Wages & Salaries	454,403	499,064	44,661
52000 · Taxes & Benefits	254,295	320,878	66,584
53000 · Materials & Supplies	53,545	55,531	1,986
54000 · Equipment costs	27,008	23,917	(3,091)
55000 · Contracted services	67,524	69,762	2,238
55001 · Professional Fees	52,559	75,000	22,441
56000 · Resource development	46,517	37,462	(9,054)
57000 · Utilities	29,573	31,791	2,219
58000 · Regulatory and General	86,539	171,480	84,941
61000 · Capital Activities	259,245	245,000	(14,245)
62400 · Depreciation Expense	227,037		(227,037)
Total Expense	1,558,245	1,529,886	(28,359)
Change in Net Position	274,385	273,197	57,906

Foresthill Public Utility District
Statement of Activity
Budget vs. Actual
For the Seven Months Ended January 31, 2022

	<u>1/31/2022</u>	<u>Budget</u>	<u>Variance</u>
Expenditures by Department			
Source of Supply	34,671	35,978	1,306
Pumping	14,995	24,372	9,377
Treatment	203,173	208,008	4,835
Distribution	200,536	240,108	39,572
Customer Service	292,166	282,664	(9,502)
Regulatory compliance	129,181	204,517	75,336
Management and Administration	178,807	189,807	10,999
Capital Activities	259,245	245,000	(14,245)
Debt Service*	84,785	99,434	14,649
Depreciation	227,037		(227,037)
Water Transfer	564		(564)
Total Expense*	<u>1,625,159</u>	<u>1,529,886</u>	<u>(95,273)</u>

* Debt Service includes principal payments of \$66,914

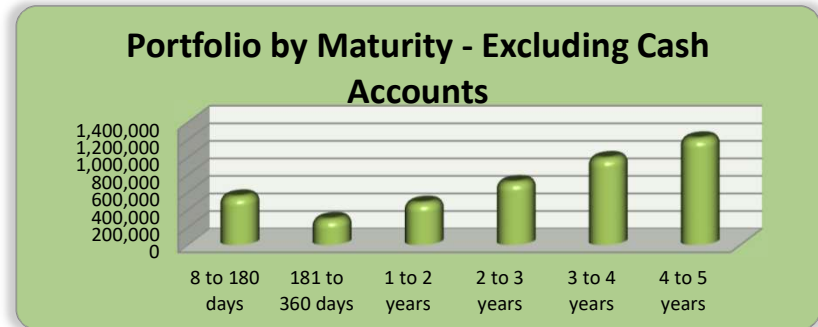
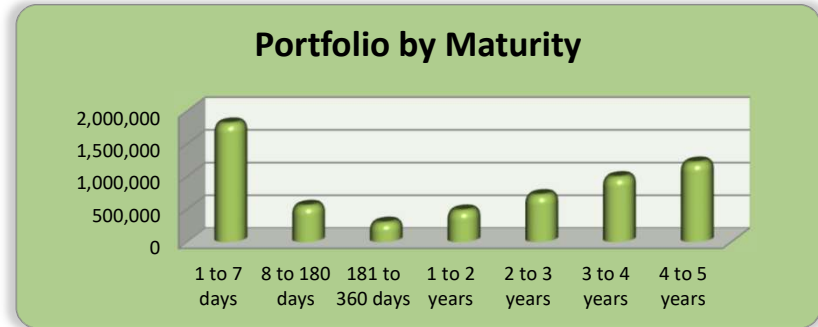
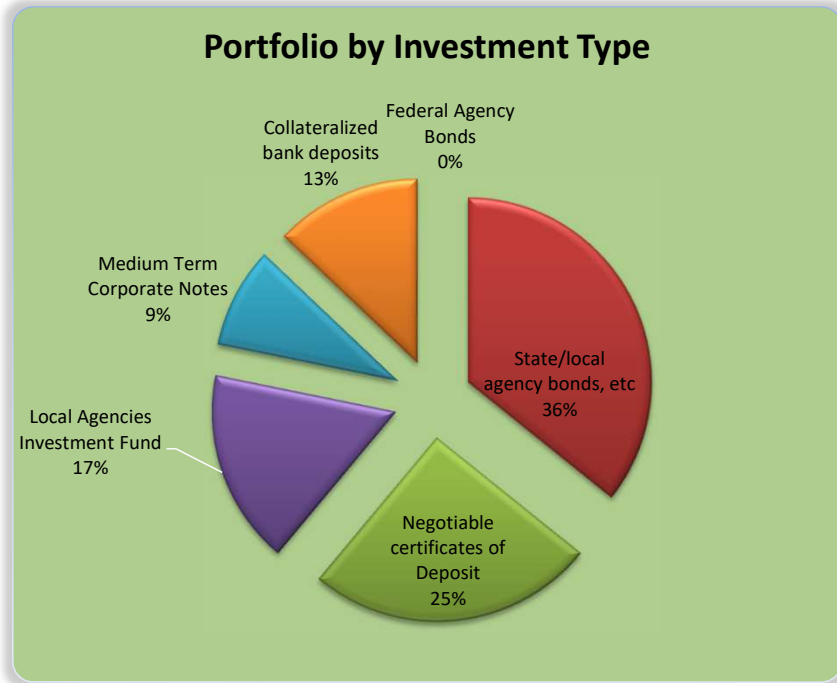
Foresthill Public Utility District
Investment Policy Compliance
with Government Code Standards, and the Foresthill PUD Investment Plan Standards
As of January 31, 2022

Current Portfolio Balance: \$ 6,065,870

Ca Government Code Section 53601	Govt Code Maximum %	District Maximum %	District Actual %	Complies
Bonds issued by the District		100.00%	0.00%	Yes
Federal Treasury notes, bonds, bills	100.00%	100.00%	0.00%	Yes
State/local agency bonds, etc	100.00%	100.00%	35.60%	Yes
Federal Agency Bonds	100.00%	100.00%	0.00%	Yes
Negotiable certificates of Deposit	30.00%	30.00%	25.22%	Yes
Local Agencies Investment Fund	100.00%	100.00%	17.03%	Yes
Medium Term Corporate Notes	30.00%	30.00%	8.83%	Yes
Money Market Funds	15.00%	15.00%	0.42%	Yes
Collateralized bank deposits	100.00%	100.00%	12.89%	Yes
Shares of Beneficial Interest	20.00%	15.00%	0.00%	Yes
Mortgage pass through security bonds	20.00%	20.00%	0.00%	Yes
Total			100.00%	

Balance by Maturity	Actual %	Actual \$
Range		
1 to 7 days	30%	1,812,970
8 to 180 days	9%	552,680
181 to 360 days	5%	295,000
1 to 2 years	8%	481,159
2 to 3 years	12%	717,314
3 to 4 years	16%	991,398
4 to 5 years	20%	1,215,348
Over 5 years	0%	
		6,065,870

<u>Transaction Date</u>	<u>Quantity</u>	<u>Description</u>	<u>Price</u>	<u>Amount</u>	<u>Premium/Gain</u>
<u>Transaction Type</u>				<u>Int Purch/Sold</u>	<u>(Discount)/(Loss)</u>
Investment Portfolio - Wells Fargo Advisors					
1/3/2022	5,000.00	North Carolina Housing	1.000	5,000.00	
Partial call		3.363% due 12/01/2021			84.08
1/3/2022	375.00	Burbank Glendale Airport	1.000	375.00	
Interest Received		5.0% due 7/01/2024			
1/3/2022	273.83	Rosedale Rio Bravo Water District	1.000	273.83	
Interest Received		1.217% due 1/01/2025			
1/3/2022	607.20	San Francisco BART	1.000	607.20	
Interest Received		2.208% due 7/01/2025			
1/3/2022	831.78	Sallie Mae Bank	1.000	831.78	
Interest Received		3.3% due 7/03/2023			
1/3/2022	192.00	West Stanislaus Irr Dist	1.000	192.00	
Interest Received		1.28% due 1/01/2026			
1/13/2022	252.05	BMO Harris Bank	1.000	252.05	
Interest Received		1.0% due 4/13/2026			
1/18/2022	227.88	Carson, CA	1.000	227.88	
Interest Received		1.823% due 1/15/2025			
1/18/2022	41.67	National Rurual Utilities Corp	1.000	41.67	
Interest Received		1.0% due 9/15/2025			
1/21/2022	1,008.22	Sallie Mae Bank	1.000	1,008.22	
Interest Received		1.0% due 7/21/2026			
1/24/2022	504.11	State Bank of India	1.000	504.11	
Interest Received		2.0% due 1/22/2025			
1/24/2022	63.70	UBS Bank	1.000	63.70	
Interest Received		0.75% due 6/23/2026			
1/31/2022	80.68	BankUnited	1.000	80.68	
Interest Received		0.95% due 3/31/2026			
1/31/2022	0.28	Wells Fargo Advisors	1.000	0.28	
Interest Received		Interest allocation			
Local Agency Investment Fund					
1/14/2022	519.29	Local Agency Investment Fund	1.000	519.29	
Interest Received		Quarterly interest			
1/18/2022	150,000.00	From Wells Fargo Checking	1.000	150,000.00	
Transfer		to Local Agency Investment Fund			



RESOLUTION NO. 2022-01

RESOLUTION OF THE BOARD OF DIRECTORS OF THE FORESTHILL PUBLIC UTILITY DISTRICT RATIFYING THE PROCLAMATION OF A STATE OF EMERGENCY BY GOVERNOR GAVIN NEWSOM (MARCH 4, 2020) AS APPLICABLE IN THE DISTRICT'S JURISDICTION AND AUTHORIZING TELECONFERENCE MEETINGS OF LEGISLATIVE BODIES OF THE DISTRICT PURSUANT TO THE RALPH M. BROWN ACT

WHEREAS, the Foresthill Public Utility District ("the District") is committed to preserving and nurturing public access and participation at meetings of its Board of Directors other legislative bodies; and

WHEREAS, all meetings of the District's legislative bodies are open and public, as required by the Ralph M. Brown Act, Government Code section 54950 et seq. ("Brown Act"), so that any member of the public may attend, participate, and watch the District's legislative bodies conduct their business; and

WHEREAS, long-established Brown Act provisions, Government Code section 54953(b)(3), provides a legislative body may meet via teleconference if each teleconference location is listed on the agenda, open to the public with an opportunity to participate and comment, and notice is given at the location, plus a quorum of the legislative body is present in the jurisdiction; and

WHEREAS, on September 16, 2021, Governor Gavin Newsom signed Assembly Bill 361, which, effective immediately, added Government Code section 54953(e) to the Brown Act, providing a legislative body may meet via teleconference without complying with Section 54953(b)(3) if certain conditions exist and specified procedures are followed; and

WHEREAS, Section 54953(e)(1) provides a legislative body may meet via teleconference if the Governor has proclaimed a state of emergency pursuant to Government Code section 8625 and either (i) state or local officials have imposed or recommended measures to promote social distancing, (ii) the legislative body meets to determine by majority vote that, as a result of the emergency, meeting in person would present imminent risks to the health or safety of attendees, or (iii) the legislative body has voted as such and is meeting pursuant to that vote; and

WHEREAS, a legislative body's decision to meet pursuant to Section 54953(e) must be reevaluated and renewed at least every thirty (30) days, or else the body will be required to adopt new initial findings; and

WHEREAS, while a legislative body meets via teleconference pursuant to Section 54953(e), it must take actions to preserve public access and public participation and give notice of the meeting and post agendas as otherwise required, allow members of the public to access the meeting via call-in line or internet-based service line, provide details on the agenda on how to

access the meeting and give public comment, give an opportunity to comment pursuant to Government Code section 54954.3 and allow a reasonable amount of time during public comment for a person to register, login, and comment, and monitor the call-in line and internet-based service line to ensure no disruption hinders access or ability to comment, if there is, take no action until public access is restored; and

WHEREAS, on March 4, 2020, Governor Gavin Newsom proclaimed a state of emergency pertaining to the threat to human health and safety posed by the COVID-19 virus pandemic and that proclamation remains in effect to this day in Placer County and statewide; and

WHEREAS, the virus has short- and long-term effects – fever and chills, cough, shortness of breath and difficulty breathing, fatigue, headache, nausea, vomiting, gastrointestinal issues, loss of taste and smell, death – and it's prolific spread is severely impacting the health care system, inhibiting access to care for COVID-19 symptoms and other ailments; and

WHEREAS, while being vaccinated significantly decreases the likelihood of contracting or dying from the virus, vaccinated and unvaccinated people alike can carry, transmit, and be affected by the virus; and

WHEREAS, the COVID-19 virus, and its variants, is spread through the air when a person who is carrying the virus, whether he or she is showing symptoms or not, is in close proximity to another person; and

WHEREAS, while the COVID-19 virus remains present in the community, allowing members of the District legislative bodies and members of the public to meet in-person would present an imminent risk to attendee health and safety beyond the control of District services, personnel, equipment, and facilities; and

WHEREAS, the District desires to ratify the Governor's March 4, 2020, proclamation of state of emergency related to the COVID-19 virus pandemic as it applies to the jurisdiction of the District and authorize teleconference meetings of District legislative bodies pursuant to Section 54953(e) so long as all provisions of that section are followed to provide public access and opportunity for public comment; and

WHEREAS, the District has taken and will continue to take measures to ensure access for the public, including by providing the public a call-in option and/or internet-based service option for all meetings of District legislative bodies.

WHEREAS, pursuant to Government Code section 8635 et seq., the Board of Directors has the authority during a state of emergency to take all actions necessary to perform its functions in the preservation of law and order, preservation of the furnishing of local services, and protection of life and property, which includes the authority to direct meetings of all District legislative bodies to be held via teleconference pursuant to this Resolution; and

NOW, THE BOARD OF DIRECTORS OF THE FORESTHILL PUBLIC UTILITY DISTRICT DOES HEREBY RESOLVE AS FOLLOWS:

1. The recitals set forth above are true and correct and are incorporated herein by reference as if set forth in full.
2. The Governor's March 4, 2020, proclamation of state of emergency related to the COVID-19 virus pandemic applies to the jurisdiction of the District and is ratified by the District Board of Directors.
3. All meetings of District legislative bodies shall be conducted in accordance with Government Code section 54953(e) and staff are hereby authorized and directed to take all actions necessary to carry out the intent and purpose of this Resolution, including conducting open and public meetings in accordance with Section 54953(e) and other applicable provisions of the Brown Act.
4. This Resolution shall take effect immediately upon its adoption and be effective for thirty (30) days, unless the Board of Directors takes action to rescind the Resolution. On or before the 30th day since adoption, the Board of Directors may take action to extend the Resolution's permissions pursuant to Government Code section 54953(e)(3).

APPROVED, PASSED AND ADOPTED by the Board of Directors of the Foresthill Public Utility District on January 12, 2022 by the following vote:

AYES	<u>5</u>
NOES	<u>0</u>
ABSENT	<u>0</u>
ABSTAIN	<u>0</u>



Mark Bell, President, Board of Directors
Foresthill Public Utility District

ATTEST:



Henry N. White, Clerk, Board of Directors
Foresthill Public Utility District

FORESTHILL PUBLIC UTILITY DISTRICT POLICY HANDBOOK

POLICY TITLE: Board Meetings
POLICY NUMBER: 5010

5010.10 Regular meetings are meetings held virtually in circumstances permitted by AB 361 on the second Wednesday of each month with a closed session at 3:00 PM and an open session at 6:00 PM. An agenda advising the public of the regular meeting and matters to be transacted or discussed must be posted in a location freely accessible to members of the public at least 72 hours before the meeting. The agenda must provide a brief general description of each item of business to be transacted or discussed at the meeting. The Board President may cancel a Regular meeting as necessary.

5010.20 Special meetings are meetings called by the President and held virtually in circumstances permitted by AB 361 to discuss discrete items listed on the meeting notice. A notice advising the public of the special meeting, the time and location of the meeting and all business to be transacted or discussed must be delivered to the Board of Directors and posted in a location freely accessible to members of the public at least 24 hours before the meeting. The agenda must provide a brief general description of each item of business to be transacted or discussed at the meeting.

5010.30 Emergency meetings are a limited class of meetings held virtually in circumstances permitted by AB 361. Emergency meetings are held when prompt action is needed due to actual or threatened disruption of public facilities and are held on little notice.

5010.40 Adjourned Meetings are regular or special meetings held virtually in circumstances permitted by AB 361 that have been adjourned or re-adjourned to a time specified in the order of adjournment. A copy of the order of adjournment must be posted within 24 hours after the adjournment. If a meeting is adjourned for less than five calendar days, no new agenda need be posted so long as a new item of business is not introduced.

5010.50 Annual Organizational Meeting. The Board of Directors shall hold an annual organizational meeting at its regular meeting in January. The Board will elect a President, Vice President and Treasurer from among its members. Selection of officers will be based on experience or seniority on the Board, and will appoint the General Manager or other designee as the Board's Clerk and Ex-Officio Secretary.

5010.60 The President of the Board may adjust the order in which an item appearing on the posted agenda shall be considered for discussion and/or action by the Board.

5010.70 Responding to the public. The public can comment about anything within the jurisdiction of the Board of Directors during any type of meeting. The Board cannot act on or discuss an item not on the meeting agenda.