

# FORESTHILL PUBLIC UTILITY DISTRICT

## AGENDA

Regular Business Meeting of the  
FORESTHILL PUBLIC UTILITY DISTRICT BOARD OF DIRECTORS  
Foresthill Elementary School, 24750 Main Street, Foresthill, CA 95631  
[www.foresthillpud.com](http://www.foresthillpud.com)

Thursday	January 11, 2024	3:00 P.M.
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**A. CALL TO ORDER: 3:00 PM**

**B. OPEN SESSION - ROLL CALL:**

\_\_\_\_\_ President Jane Stahler  
\_\_\_\_\_ Vice President Mark Bell  
\_\_\_\_\_ Treasurer Ron Thompson  
\_\_\_\_\_ Director Roger Pruett  
\_\_\_\_\_ Director Peter Kappelhof

**C. PLEDGE OF ALLEGIANCE**

**D. PUBLIC COMMENT:**

- Members of the public may provide comments to the Board on items not on the agenda. We welcome and encourage your comments as the Board takes them into consideration in our deliberations.
- Speakers are limited to a maximum of three minutes.
- The Board may not respond to, discuss, or engage in any type of dialog regarding any public comment; however, the President may direct questions to staff for a later response or future consideration by the Board.
- Appropriate and respectful language and behavior is vital to the functioning of a public meeting. We ask the Board, staff, and members of the public to speak courteously and respectfully. Therefore, the Board prohibits disruptive behavior.

**E. CLOSED SESSION:**

1. Conference with real property negotiators (Gov't Code Section 54956.8). Property: Up to 2,000 acre feet of stored Sugar Pine Reservoir water; District Negotiators: Jane Stahler and Henry N. White; Negotiating Parties: Prospective water users in the American River Basin, Central Valley or elsewhere in the federal Central Valley Project or State Water Project service areas, including but not limited to; U.S. Bureau of Reclamation, City of Folsom, City of Sacramento, Carmichael Water District, San Juan Water District, Sacramento Suburban Water District, San Luis and Delta-Mendota Water Authority and member agencies (e.g. Westlands Water District), State Water Contractors and member agencies (e.g. Santa Clara Valley Water District); Under Negotiation: Price and terms of payment for the sale of surplus stored water from Sugar Pine Reservoir
2. Public employee performance evaluation, Government Code Section 54957(b), Title: General Manager

**F. OPEN SESSION - ROLL CALL (Starting at 6:00 PM):**

\_\_\_\_\_ President Jane Stahler  
\_\_\_\_\_ Vice President Mark Bell  
\_\_\_\_\_ Treasurer Ron Thompson  
\_\_\_\_\_ Director Roger Pruett  
\_\_\_\_\_ Director Peter Kappelhof

**G. ANNOUNCEMENT FROM CLOSED SESSION:**

**H. PUBLIC COMMENT:**

- Members of the public may provide comments to the Board on items not on the agenda. We welcome and encourage your comments as the Board takes them into consideration in our deliberations.
- Speakers are limited to a maximum of three minutes.
- The Board may not respond to, discuss, or engage in any type of dialog regarding any public comment; however, the President may direct questions to staff for a later response or future consideration by the Board.
- Appropriate and respectful language and behavior is vital to the functioning of a public meeting. We ask the Board, staff, and members of the public to speak courteously and respectfully. Therefore, the Board prohibits disruptive behavior.

**I. CONSENT AGENDA:** All items listed under the Consent Agenda are routine in nature and may be approved by one motion.

1. Approval of December 14, 2023, Regular Board Meeting minutes

**J. ACTION ITEMS:**

1. Annual Organizational Meeting – Pursuant to Policy #5010.50, the Board will elect a President, Vice President, and Treasurer from among its members.  
Recommended Action: Elect a President, Vice President, Treasurer and appoint the Board Clerk and Ex-Officio Secretary  
Public comment:
2. Appointment of standing committee members – Pursuant to Policy #4060.30, the Board President shall appoint members of the Planning Committee and Finance Committee.  
Recommended Action: Board President to appoint committee members and chair.  
Public comment:

**K. DISCUSSION ITEMS:**

1. General Manager Report
2. Remarks/reports by Directors

**L. ADJOURNMENT**

In accordance with Government Code Section 54954.2(a) this notice and agenda were posted in the district's front window at the Foresthill Public Utility District office, 24540 Main Street, Foresthill, CA 95631 on or before 4:30 PM., January 4, 2024.

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In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the General Manager at (530)367-2511. Notification 48 hours prior to the meeting will enable the district to make reasonable arrangements to ensure accessibility to this meeting.

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Henry N. White, Board Clerk & Ex-Officio Secretary

# FORESTHILL PUBLIC UTILITY DISTRICT

## MINUTES

**Regular Business Meeting of the  
FORESTHILL PUBLIC UTILITY DISTRICT BOARD OF DIRECTORS**  
Foresthill Elementary School, 24750 Main Street, Foresthill, CA 95631  
[www.foresthillpud.com](http://www.foresthillpud.com)

Thursday	December 14, 2023	3:00 P.M.
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**A. CALL TO ORDER: 3:00 PM** *President Stahler called the meeting to order at 3:03 PM*

**B. OPEN SESSION - ROLL CALL:**

_____ President Jane Stahler	<i>Present</i>
_____ Vice President Mark Bell	<i>Present</i>
_____ Treasurer Ron Thompson	<i>Present</i>
_____ Director Roger Pruett	<i>Present</i>
_____ Director Peter Kappelhof	<i>Present</i>

**C. PLEDGE OF ALLEGIANCE:** *President Stahler led the Pledge of Allegiance.*

**D. PUBLIC COMMENT:**

- Members of the public may provide comments to the Board on items not on the agenda. We welcome and encourage your comments as the Board takes them into consideration in our deliberations.
- Speakers are limited to a maximum of three minutes.
- The Board may not respond to, discuss, or engage in any type of dialog regarding any public comment; however, the President may direct questions to staff for a later response or future consideration by the Board.
- Appropriate and respectful language and behavior is vital to the functioning of a public meeting. We ask Board, staff, and members of the public to speak courteously and respectfully. Therefore, the Board prohibits disruptive behavior.

*Public comment period was made available. No comments were offered. No public in attendance.*

**E. CLOSED SESSION:**

1. Conference with real property negotiators (Gov't Code Section 54956.8). Property: Up to 2,000 acre feet of stored Sugar Pine Reservoir water; District Negotiators: Jane Stahler and Henry N. White; Negotiating Parties: Prospective water users in the American River Basin, Central Valley or elsewhere in the federal Central Valley Project or State Water Project service areas, including but not limited to; U.S. Bureau of Reclamation, City of Folsom, City of Sacramento, Carmichael Water District, San Juan Water District, Sacramento Suburban Water District, San Luis and Delta-Mendota Water Authority and member agencies (e.g. Westlands Water District), State Water Contractors and member agencies (e.g. Santa Clara Valley Water District); Under Negotiation: Price and terms of payment for the sale of surplus stored water from Sugar Pine Reservoir

- Public employee performance evaluation, Government Code Section 54957(b), Title: General Manager

**F. OPEN SESSION - ROLL CALL (Starting at 6:00 PM): *President Stahler called the meeting to order at 6:00 PM.***

_____ President Jane Stahler	<i>Present</i>
_____ Vice President Mark Bell	<i>Present</i>
_____ Treasurer Ron Thompson	<i>Present</i>
_____ Director Roger Pruett	<i>Present</i>
_____ Director Peter Kappelhof	<i>Present</i>

**G. ANNOUNCEMENT FROM CLOSED SESSION: *President Stahler announced that no reportable action was taken during closed session.***

**H. PUBLIC COMMENT:**

- Members of the public may provide comments to the Board on items not on the agenda. We welcome and encourage your comments as the Board takes them into consideration in our deliberations.
- Speakers are limited to a maximum of three minutes.
- The Board may not respond to, discuss, or engage in any type of dialog regarding any public comment; however, the President may direct questions to staff for a later response or future consideration by the Board.
- Appropriate and respectful language and behavior is vital to the functioning of a public meeting. We ask Board, staff, and members of the public to speak courteously and respectfully. Therefore, the Board prohibits disruptive behavior.

*The Board received public comments and those comments will be taken into consideration.*

**I. CONSENT AGENDA: All items listed under the Consent Agenda are considered to be routine in nature and may be approved by one motion.**

- Approval of November 9, 2023, Regular Board Meeting minutes
- Receive and file combined financial report for September 2023

***Board Action:*** *Vice President Bell made a motion to approve the consent agenda. The motion was seconded by Director Kappelhof and after a roll call vote, the motion carried 4-1 with Treasurer Thompson voting no.*

**J. ACTION ITEMS:**

- Consider approval of Resolution 2023-06 – Adopting Fiscal Year 2023/2024 Operating Budget  
Recommended Action: Adopt Resolution 2023-06  
Public comment:

***Board Action:*** *Vice President Bell made a motion to approve the consent agenda. The motion was seconded by Director Kappelhof and after a roll call vote, the motion carried unanimously (5-0).*

2. Board discussion of investment of district funds.  
Recommended Action: Discuss and direct staff accordingly.  
Public comment:

***Board Action:*** *No action was taken. A discussion of investment of district funds was led by Treasurer Thompson.*

**K. DISCUSSION ITEMS:**

1. General Manager Report: ***Report received.***
2. Remarks/reports by Directors: ***Reports received.***

**L. ADJOURNMENT** *At 7:35 PM, Director Kappelhof made a motion to adjourn the meeting. The motion was seconded by Treasurer Thompson and carried unanimously (5-0).*

Submitted by:

Attest:

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Jane Stahler, Board President

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Henry N. White, Clerk and Ex-Officio Secretary

# FORESTHILL PUBLIC UTILITY DISTRICT POLICY HANDBOOK

**POLICY TITLE:** Board Meetings  
**POLICY NUMBER:** 5010

**5010.10** Regular meetings of the Board of Directors shall be held on the second Thursday of each month with a closed session at 3:00 PM and an open session at 6:00 PM. Regular meetings shall be held at the Foresthill Elementary School, 24750 Main Street, Foresthill, CA 95631. An agenda advising the public of the regular meeting and matters to be transacted or discussed must be posted in a location freely accessible to members of the public at least 72 hours before the meeting. The agenda must provide a brief general description of each item of business to be transacted or discussed at the meeting. The Board President may cancel a Regular meeting as necessary.

**5010.20** Special meetings are meetings called by the President to discuss discrete items listed on the meeting notice. A notice advising the public of the special meeting, the time and location of the meeting and all business to be transacted or discussed must be delivered to the Board of Directors and posted in a location freely accessible to members of the public at least 24 hours before the meeting. The agenda must provide a brief general description of each item of business to be transacted or discussed at the meeting.

**5010.30** Emergency meetings are a limited class of meetings. Emergency meetings are held when prompt action is needed due to actual or threatened disruption of public facilities and are held on little notice.

**5010.40** Adjourned Meetings are regular or special meetings that have been adjourned or re-adjourned to a time specified in the order of adjournment. A copy of the order of adjournment must be posted within 24 hours after the adjournment. If a meeting is adjourned for less than five calendar days, no new agenda need be posted so long as a new item of business is not introduced.

**5010.50** Annual Organizational Meeting. The Board of Directors shall hold an annual organizational meeting at its regular meeting in January. The Board will elect a President, Vice President and Treasurer from among its members. Selection of officers will be based on experience or seniority on the Board, and will appoint the General Manager or other designee as the Board's Clerk and Ex-Officio Secretary.

**5010.60** The President of the Board may adjust the order in which an item appearing on the posted agenda shall be considered for discussion and/or action by the Board.

**5010.70** Responding to the public. The public can comment about anything within the jurisdiction of the Board of Directors during any type of meeting. The Board cannot act on or discuss an item not on the meeting agenda.

# FORESTHILL PUBLIC UTILITY DISTRICT POLICY HANDBOOK

**POLICY TITLE:** Committees of the Board of Directors  
**POLICY NUMBER:** 4060

**4060.10** The Board President shall appoint such ad hoc committees as may be deemed necessary or advisable by himself/herself and/or the Board. The duties of the ad hoc committees shall be outlined at the time of appointment, and the committee shall be considered dissolved when its final report has been made.

**4060.20** The following shall be standing committees of the Board:

**4060.21** Planning Committee;

**4060.22** Finance Committee;

**4060.30** The Board President shall appoint and publicly announce the members of the standing committees for the ensuing year no later than the Board's regular meeting in January.

**4060.40** The Board's standing committees may be assigned to review District functions, activities, and/or operations pertaining to their designated concerns, as specified below. Said assignment may be made by the Board President, a majority vote of the Board, or on their own initiative. Any recommendations resulting from said review should be submitted to the Board via a written or oral report.

**4060.41** All meetings of standing committees shall conform to all open meeting laws (e.g., Brown Act) that pertain to regular meetings of the Board of Directors.

**4060.50** The Board's standing Planning Committee shall be concerned with the formulation of plans for arranging, realizing, and/or achieving District goals.

**4060.60** The Board's standing Finance Committee shall be concerned with the financial management of the District, including the preparation of an annual budget and major expenditures.