

FORESTHILL PUBLIC UTILITY DISTRICT

MINUTES

Regular Meeting of
FORESTHILL PUBLIC UTILITY DISTRICT
Veteran's Memorial Hall, 24601 Harrison Street, Foresthill, CA 95631
www.foresthillpud.com

Wednesday	March 13, 2019	2:00 P.M.
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A. CALL TO ORDER: *President Cochran called the meeting to order at 2:00 PM*

B. ROLL CALL:

_____	President Neil Cochran	<i>Present</i>
_____	Vice President Mark Bell	<i>Present</i>
_____	Treasurer Linda Cholcher	<i>Present</i>
_____	Director Helen Rogers West	<i>Present</i>
_____	Director Patty Wade	<i>Present</i>

C. PLEDGE OF ALLEGIANCE: *The pledge was led by Vice President Bell*

D. PUBLIC COMMENT: Any member of the public may address the Board of Directors on any matter not on the agenda that is within the subject matter jurisdiction of the District. Comments shall be limited to five minutes per person, or such other time limit as may be imposed by the President. *Public comment was received until 2:27 PM*

E. ADOPTION OF THE AGENDA: *Director Rogers West made a motion to adopt the agenda as presented. The motion was seconded by Treasurer Cholcher and carried unanimously (5-0)*

F. CONSENT AGENDA: All items listed under the Consent Agenda are considered to be routine in nature and may be approved by one motion.

1. Minutes of February 13, 2019 Regular Meeting
2. Minutes of February 25, 2019 Special Meeting
3. Minutes of March 6, 2019 Planning Committee Meeting
4. Cash Disbursements Register, January 2019
5. Statement of Net Position, January 2019
6. Statement of Revenues & Expense, January 31, 2019
7. Monthly and Year to Date Report, January 31, 2019
8. Fund Accounts January 31, 2019

Board Action: *Treasurer Cholcher made a motion to approve the consent agenda. The motion was seconded by Director Rogers West and carried unanimously (5-0)*

G. ACTION ITEMS:

1. Consideration of membership with the Association of California Water Agencies

Recommended Action: Board to consider membership and direct staff accordingly
Public Comment: *Received*

Board Action: No Board action was taken. President Cochran requested to table until the May 2019 meeting following the Mountain Counties Water Resources Association meeting

2. Board to consider authorizing a contract to outsource business process services (including perforated customer invoices and return envelopes)

Recommended Action: Authorize the outsourcing of business process services
Public Comment: *Received*

Board Action: Treasurer Cholcher made a motion to authorize the General Manager to execute a contract with InfoSend to outsource business process services. The motion died for lack of a second.

President Cochran directed staff to request a contract with complete terms and conditions for service from InfoSend Inc.

3. Request approval for President Cochran to travel to the Mountain Counties Water Resources Authority Association Board meeting on April 11 and 12 in Yuba City, CA. Estimated travel costs are \$253.00.

Recommended Action: Pursuant to Policy 4090, Board authorization for travel is required. Board to consider request and advise
Public Comment: *Received*

Board Action Vice President Bell made a motion to authorize President Cochran to travel to the Mountain Counties Water Resources Association and to reimburse President Cochran for his travel expenses. The motion was seconded by Director Rogers West and carried unanimously (5-0).

4. Board to discuss proposals to provide a cost of service study and consider selecting a respondent for contract authorization

Recommended Action: Direct staff accordingly
Public Comment: *Received*

Board Action: Director Rogers West made a motion to authorize the execution of a contract with HF&H Consultants, LLC to provide a Water Rate Study and Connection Fee report for an amount not to exceed \$69,605 and authorize the use of Capital Improvement funds. The motion was seconded by Treasurer Cholcher and carried unanimously (5-0)

H. DISCUSSION ITEMS:

1. General Manager Report
2. Remarks/reports by Directors

ADJOURNMENT OF OPEN MEETING At 3:59 p.m. Vice President Bell made a motion to adjourn the open meeting. The motion was seconded by Director Wade and carried unanimously (5-0)

I. CLOSED SESSION

1. Conference with Legal Counsel — Existing Litigation Subdivision (a) of Government Code Section 54956.9. Name of Case: Miner's Camp vs. Foresthill Public Utility District

At 5:47 PM, President Cochran announced that no reportable action was taken during closed session.

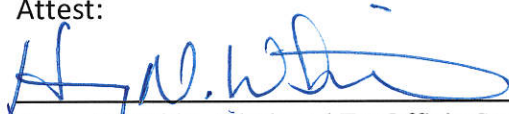
J. ADJOURNMENT: *At 5:47 PM, Director Wade made a motion to adjourn the meeting. The motion was seconded by Vice President Bell and carried unanimously (5-0).*

Submitted by:



Neil Cochran, Board President

Attest:



Henry N. White, Clerk and Ex-Officio Secretary