

FORESTHILL PUBLIC UTILITY DISTRICT

MINUTES

Regular Meeting of
FORESTHILL PUBLIC UTILITY DISTRICT
FORESTHILL VETERANS MEMORIAL HALL
Leroy E. Botts Memorial Park
24601 Harrison Street, Foresthill, CA 95631
www.foresthillpud.com

Wednesday	November 14, 2018	2:00 P.M.
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Written material introduced into the record: Citizens wishing to introduce written material on any item into the record at the public meeting are requested to provide a copy of the written material to the Clerk of the Board prior to the meeting date so that the material may be distributed to the Board of Directors prior to the meeting.

A. CALL TO ORDER: *The meeting was called to order at 2:01 p.m. by President Rogers West*

B. ROLL CALL:

_____	President Helen Rogers West	<i>Present</i>
_____	Vice President Neil Cochran	<i>Present</i>
_____	Treasurer Linda Cholcher	<i>Present</i>
_____	Director Mark Bell	<i>Present</i>
_____	Director Patty Wade	<i>Present</i>

C. PLEDGE OF ALLEGIANCE: *Led by Hank White*

D. MEETING PROCEDURES:

All items on the agenda will be open for public comment before final action is taken. Speakers are requested to restrict comments to the item as it appears on the agenda and stay within a five-minute time limit. The President has the discretion of limiting the total discussion time for an item. As a courtesy to others, please turn off cell phones and any other distracting devices.

E. ADOPTION OF THE AGENDA: (This is the time for agenda modifications) *Director Bell made a motion to adopt the agenda without changes. The motion was seconded by Director Wade and carried unanimously (5-0).*

F. PUBLIC COMMENT: This is the time for any member of the public to address the Board of Directors on any matter not on the agenda that is within the subject matter jurisdiction of the District. Directors and staff are limited by law to brief responses and clarifying questions or comments. There will be no votes on non-agenda items. Concerns may be referred to staff or placed on the next available agenda. Please note that comments from the public will also be taken on each agenda item. Comments shall be limited to five minutes per person, or such other time limit as may be imposed by the President.

Public comment was received until 2:30 PM at which time the Public meeting was adjourned.

G. CONSENT AGENDA: All items listed under the Consent Agenda are considered to be routine in nature and will be approved by one motion. There will be no separate discussion of these items unless a member of the Board or audience requests otherwise, in which case the item will be removed for separate consideration. Any item removed will be taken up following the motion to approve the Consent Agenda.

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| 1. Minutes of October 3, 2018 Special Meeting | Approve |
| 2. Minutes of October 29, 2018 Finance Committee Meeting | Approve |
| 3. Minutes of November 1, 2018 Special Meeting | Approve |
| 4. Cash Disbursements Register, September 2018 | Approve |
| 5. Statement of Net Position, September 2018 | Approve |
| 6. Statement of Revenues & Expense, September 30, 2018 | Approve |
| 7. Monthly and Year to Date Report, September 30, 2018 | Approve |
| 8. Fund Accounts, September 30, 2018 | Approve |
| 9. Investment Policy Compliance, September 30, 2018 | Approve |
| 10. Quality Analysis Report, September 30, 2018 | Approve |
| 11. Activity Detail, September 30, 2018 | Approve |
| 12. Portfolio Graphically Presented, September 30, 2018 | Approve |

Board Action: *Consent Agenda was not discussed, no action was taken.*

H. BUSINESS: ACTION ITEMS

1. Action item: Consider proposal from Starnik to provide utility billing software at a cost not to exceed \$5,000 for startup fees and \$840 monthly maintenance fees adjusted annually

Recommended Action: Authorize staff to execute a contract with Starnik for utility billing software

Public Comment: *Item was not discussed, no public comment was received*

Board Action: *Item was not discussed, no action was taken.*

2. Action item: Ratify contract with CBC Geospatial Consulting, Inc. for a deformation monitoring survey at Sugar Pine Dam for an amount not to exceed \$9,000

Recommended Action: Ratify agreement with CBC Geospatial Consulting, Inc. for an amount not to exceed \$9,000

Public Comment: *Item was not discussed, no public comment was received*

Board Action: *Item was not discussed, no action was taken.*

I. DISCUSSION ITEMS: DIRECTOR/COMMITTEE/STAFF REPORTS:

1. General Manager's Report – This is the time for the General Manager to report on any correspondence, meetings, or other information that the Board members and the community need to be aware of: Storage tank project, water rights, water sales

2. Director reports – This is the time for Board members to report on any webinars, classes, seminars, meetings or other information they have learned and share with their fellow Board members and the community.

ADJOURNMENT OF OPEN MEETING At 2:30 PM Director Bell made a motion adjourn the open meeting. The motion was seconded by Director Wade & carried unanimously (5-0).

J. CLOSED SESSION

1. Conference with Legal Counsel — Existing Litigation (Subdivision (d)(1) of Government Code section 54956.9). Name of administrative agency adjudicatory proceeding: State Water Resources Control Board, In re petition for extension of time for water right permit No. 15375.
2. Conference with real property negotiators (Gov't Code Section 54956.8). Property: Up to 2,000 acre feet of stored Sugar Pine Reservoir water; District Negotiators: Helen Rogers West and Hank White; Negotiating Parties: Prospective water users in the American River Basin, Central Valley or elsewhere in the federal Central Valley Project or State Water Project service areas, including but not limited to; U.S. Bureau of Reclamation, City of Folsom, City of Sacramento, Carmichael Water District, San Juan Water District, Sacramento Suburban Water District, San Luis and Delta-Mendota Water Authority and member agencies (e.g. Westlands Water District), State Water Contractors and member agencies (e.g. Santa Clara Valley Water District); Under Negotiation: Price and terms of payment for the sale of surplus stored water from Sugar Pine Reservoir.
3. Conference with Legal Counsel — Existing Litigation Subdivision (a) of Government Code Section 54956.9. Name of Case: Miner's Camp vs. Foresthill Public Utility District
4. Conference with Legal Counsel – Anticipated Litigation (Subdivision (b) of Government Code Section 54956.9. Number of cases: 1

M. ANNOUNCEMENT FROM CLOSED SESSION: *No closed session, no reportable action.*

ADJOURNMENT: *The meeting was adjourned at 2:30 PM.*

Submitted by:



Helen Rogers West, Board President

NEIL COCHRAN

Attest:



Henry N. White, Clerk and Ex-Officio Secretary